



**WESTERN AUSTRALIAN
LOCAL GOVERNMENT ASSOCIATION
SOUTH WEST ZONE
MINUTES**

DATE Friday 24 August 2018

COMMENCING 9.00 am

VENUE City of Bunbury

PROGRAM	9.00 am	Opening
	9.05 am	Business as per agenda
	10.15 am	Morning Tea
	10.45 am	Meeting resumes
	11.00 am	Presentations
	12.30 pm	Lunch

AGENDA FORMAT

The agenda is sent in two parts. The first, being the Zone Agenda, the second the State Council Agenda in PDF format. The State Council Agenda was emailed separately to members

E R Fisher
Executive Officer

Distribution Lists (by Email to the following addressees)

M Archer G Henley C Frewing Tony Nottle Kate Dudley	D Blurton S Stanley	M Osborne T. Smith	P Omedei A Campbell	Capel (Info) Ian McCabe M Scott
Gaylene Godfrey M Bennett	D Taylor T Dean	T Clynch T Pratico	G Evershed P Townshend M Smith	A Lamb G Aird
Debbie Brown T Jackson	B Piesse B Rose	M Degebrodt (WALGA)	Vern McKay (Audit)	

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1. Opening

The President, Cr T. Dean opened the meeting at 9.05 am and welcome all present

2. Attendance & Apologies

The following attendance and apologies are recorded:

Local Government	Delegate		CEO	
Shire of Augusta – Margaret River	Cr P Townshend	Present	Mr. G Evershed	Apology
Shire of Boyup Brook	Cr G Aird	Apology	Mr. A Lamb	Apology
Shire of Bridgetown-Greenbushes	Cr T Pratico	Present	Mr. T Clynch	Present
City of Bunbury	Cr T Smith	Present	Mr. M Osborne	Present
City of Busselton	Mayor G Henley	Present	Mr. M Archer Mr T Nottle	Apology Present
Shire of Capel	Cr M Scott	Present	Mr. I McCabe	Present
Shire of Collie	Cr S Stanley	Present	Mr. D Blurton	Present
Shire of Dardanup	Cr M Bennett	Present	Mr. M Chester	Present
Shire of Donnybrook-Balingup	Cr B Piesse	Present	Mr. B Rose	Present
Shire of Harvey	Cr T Jackson	Present	Mr S Collie	Present
Shire of Manjimup	Cr P Omodei	Present	Mr. A Campbell	Present
Shire of Nannup	Cr T Dean	Present	Mr D Taylor	Present
Executive Officer			Mr. E Fisher	Present

3. Visitors:

WALGA

Mr Wayne Scheggia, Acting CEO & Ms M Pexton

DLGS & Cl.

Ms Darrelle Merritt
Principal Strategy Officer – Strategic Initiatives
Planning and Service Delivery

BCC

Cr B Kelly

MRWA

Mr Bruce Walker and Mr Robert Barnsley

4. Presentations

4.1 Host Council Presentation

Host shires are invited to provide a 15-20 minute presentation on current events affecting their local government area or to arrange an inspection of new or significant facilities of interest to members.

To coincide with the meeting, the City is inviting members of the SW Zone to participate in a Bus Tour following the meeting and lunch. The tour will commence at 12.30pm (departing from the Civic Administration Centre) and include visiting the Outer Harbour, the Koombana Bay Revitalisation Project, the Bunbury Port and the New Works Depot in Sutherland Way. The tour will conclude back at the City of Bunbury Civic Centre at 2.00pm.

4.2 Presentations

SEMC Presentation – The Chair of the SEMC has apologised, that he cannot attend this meeting as he is undergoing surgery. Ms M Pexton – WALGA Manager Emergency and Deputy Chair SEMC will provide a brief presentation. A copy of the presentation has been circulated separately.

The following questions were raised during the presentation and referred to Ms Pexton for a response.

1. *What is the quantum of the ESL actually returned to local governments in financial and percentage terms?*

2. ***How is the timeliness of the provision of resources being addressed noting the long period off both approval and supply of resources/***
3. ***What provisions are to be made for the management and disposal of waste generated in emergencies on both private and public land?***
4. ***How is it intended to clarify the role and responsibilities of the various parties in an emergency to ensure the various activities are properly resourced?***

Bunbury Outer Ring Road –Mr Bruce Walker and Mr Robert Barnsley from their BORR Project Team provided a briefing on the project. A copy of the presentation has been circulated with the minutes.

4.3 Department of Local Government, Sport and Cultural Industries

Local Government Act Review - On 1 August Minister Templeman announced the Government's reforms resulting from phase one of the review of the Act. These cover training, gifts, elected member conduct, CEO recruitment and performance review, public access to information and some administrative efficiencies. The presentation by Ms Darrelle Merritt will provide some more detail and allow members to ask questions on these reforms. A copy of the presentation has been circulated separately. Ms Merritt has offered to assist in facilitating workshops and presentations on the new Act.

5. Confirmation of Previous Minutes

Corrections

Nil

Moved	Mayor G Henley	Seconded	Cr M Scott	Carried
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MOTION:

The minutes of the meeting held at the Shire of Bridgetown Greenbushes on Friday 22nd June 2018 be confirmed as a true and correct record of the meeting

6. Business Arising

Actions required of local governments in relation to items in the schedule of questions provided for the Minister and the responses by SWDC. A copy of the schedule is circulated as a separate PDF file with the agenda.

7 Reports

7.1 RESTRICTIONS ON TAKING GRAVEL FROM DBCA RESERVES

Moved	Cr T Pratico	Seconded	Cr B Piesse	Carried
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MOTION

THAT:

The South West Zone of WALGA:

- 1. Request WALGA to seek reconsideration of present DBCA (Parks and Wildlife Service) policy/position of refusing approval and/or prohibiting access by local governments to extract gravel on DBCA reserves and forest areas.***
- 2. Propose a policy to DBCA that protects forests from the spread of dieback while allowing access to gravel for road building by local government authorities***

Submitting Council In Brief

Bridgetown - Greenbushes

- Currently local governments are not permitted to source gravel from DBCA reserves
- DBCA make no contribution to the cost of local government roads that connect to their reserve road network.
- Pits used to take gravel along roads present a minimal increased risk of dieback spread considering present control measures (wash-down) are not universally applied
- Current transport costs exceed resource costs

Background

Roads constructed by DBCA in forests are in some cases better than those constructed by local governments, connect to main roads and allow for the transport of timber products and fire control. This is due to the availability of low cost gravel from DBCA reserves.

Vehicles accessing dieback areas are expected to wash down after access however observation is that this requirement is more often observed in the breach than the observance.

The amount of DBCA reserves in the following shires amount to Nannup 85%, Manjimup 83% and Bridgetown-Greenbushes 45%.

- The cost of procuring gravel and transporting it long distances substantially increases local government costs. The major cost component being transport.

Comment	A review of DBCA policy allowing access to reserves would be a substantial cost benefit to local governments and if accompanied by stringent dieback control measures could assist in the effective biosecurity management of the forest including the improved control of Dieback disease.
Any other implications	Reduced road building costs Improved Dieback disease control

7.2 INCREASE IN GST DISTRIBUTION TO WA

Moved	Cr B Piesse	Seconded	Cr M Scott	Carried
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MOTION

THAT:

The South West Zone of WALGA:

1. Adopts a policy and position, as a representative of the Western Australian Local Government sector, to continue lobbying until the State of WA achieves parity of GST distribution across all States and Territories of Australia

In Brief	<p>The current GST distribution allocated to Western Australia in comparison with the other States and Territories, is to the gross disadvantage of the residents and electors of Western Australia.</p> <p>WA's GST distribution needs more 'voice' and the WALGA body via the South West zone are encouraged to be a 'voice' and lobby this matter.</p>
Background	Table 1 below provides a GST breakdown state by state 2018-19. This information provides evidence of the disadvantage to WA explained above, and reason for submission of this SW Zone agenda item.

Table 1:

State	GST share per dollar	GST share %	Total GST distribution \$m
VIC	98c	25.6	\$16,830
WA	47c	4.9	\$3,255
NSW	85c	27.4	\$18,030
SA	\$1.47	10.3	\$6,751
Tas	\$1.77	3.7	\$2,434
ACT	\$1.18	2.0	\$1,298
NT	\$4.26	4.2	\$2,755
Qld	\$1.09	22.0	\$14,447

Council Resolution

At the 27 July 2018 Ordinary Meeting of Council, Council resolved the following:

That Council:

1. Approve the following motion to be presented to the next WALGA SW Zone, to continue to lobby for a significant increase in GST distribution to Western Australia:

That WALGA adopts a policy and position, as the representative of the Western Australian Local Government sector, to continue lobbying until the State of WA achieves parity of GST distribution across all States and Territories of Australia.

2. Authorises the Chief Executive Officer to present a report and the motion to the next WALGA South West Zone Meeting, which is scheduled for 24 August 2018, for consideration by the twelve (12) South West local government authorities – City of Bunbury, City of Busselton, and the Shires of Augusta-Margaret River, Boyup Brook, Bridgetown-Greenbushes, Capel, Collie,

Dardanup, Donnybrook Balingup, Harvey, Manjimup and Nannup.

Comment WALGA provides an opportunity for the South West Local Government zones, namely, Augusta-Margaret River, Boyup Brook, Bridgetown-Greenbushes, Bunbury, Busselton, Capel, Collie, Dardanup, Donnybrook Balingup, Harvey, Manjimup and Nannup, to jointly voice their concerns and representation as a group before WALGA.

The Shire of Donnybrook Balingup Council encourage WALGA via the SW Zone to be the voice and lobby for an increase in GST distribution to WA.

Any other Nil
implications
Attachments Nil

7.3 MOU ASSISTANCE DURING EMERGENCIES

Moved	Cr M Bennett	Seconded	Cr T Jackson	Carried
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MOTION

THAT:

That Member Councils of the South West Zone of WA Local Government Association:

- 1. Reaffirm their commitment to the Memorandum of Understanding for the provision of mutual aid during emergencies and post incident recovery in support of other zone members in the event of a major emergency incident occurring within the zone.***
- 2. Authorise their Chief Executive Officer to sign the MoU on behalf of the member local governments.***

AMENDMENT

Moved	Mayor G Henley	Seconded	Cr P Omedei	Carried
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That item 3 be added as follows;

3. The term of the MOU be for a period of 10 years

The amendment was put and carried

The motion was then put with the amendment and carried

MOTION

THAT:

Member Councils of the South West Zone of WA Local Government Association: -

THAT:

Member Councils of the South West Zone of WA Local Government Association:

- 1. Reaffirm their commitment to the Memorandum of Understanding for the provision of mutual aid during emergencies and post incident recovery in support of other zone members in the event of a major emergency incident occurring within the zone.***
- 2. Authorise their Chief Executive Officer to sign the MoU on behalf of the member local governments.***
- 3. The term of the MOU be for a period of 10 years**

In Brief

- This Memorandum of Understanding (MoU) was signed by each Chief Executive Officer in April 2016 and expires as at 31 December 2018. Member Councils of the Zone resolved to be parties to a Memorandum of Understanding through which each Council, in times of community distress due to an emergency incident, agreed where possible to:
- Provide whatever resources may be available within the means of that Council to respond to the emergency incident if requested; and
- Provide whatever resources may be available within the means of that Council to assist with post incident recovery in the community.

Background

The guiding principle of this Memorandum was that any support given by a local government in a particular emergency event shall be at the discretion of the Council giving the support, and of a level that will not unduly compromise the operability of the Council giving the support.

It is considered that the original catalyst for preparing the MOU, being the formalisation of informal understandings that have existed for many years whereby any local government needing assistance could feel free to call on a neighbouring local government, or indeed from anywhere else in the zone, for assistance, is still very relevant.

The MOU, is seen to demonstrate to the State Emergency Management Committee (SEMC) the strength of our local emergency management arrangements as well as the capacity of our communities to cope in times of difficulty.

Participation in the MOU also serves to demonstrate the capacity and willingness of participating Councils to work co-operatively and share resources within the region.

A copy of the MOU is attached to the minutes for signing and return to the Executive Officer SWZ-WALGA

7.4 CONSISTENT COMMUNICATION FOR RECYCLING

It was resolved that this item lay on the table pending a report to be submitted on the results of the determinations of The Officer's Working Group and the WALGA policy staff. A report will be submitted to the next meeting of the Zone.

Submitting Council Shire of Capel

Recommendation ***THAT:***

The SW Zone of WALGA:

- 1. Acknowledge the Bunbury Harvey Regional Council's letter of 19 July 2018, on behalf of the Wellington Waste Working Group, to the Municipal Waste Advisory Council;***
- 2 Seek advice from WALGA on its state-wide response to the "China National Sword" crisis;***
- 3 Obtain advice on the status of member contracts potentially affected by the "China National Sword" crisis; and***
- 4. Formulate a position for the SW Zone Group of Councils on its recycling education and communication strategies.***

In Brief

- China's Blue Sky 2018's attention is on the 24 categories of solid waste added to the list of imports bans in 2017, which includes plastics waste, unsorted waste paper and waste textile materials with a contaminant level of more than 0.5 per cent. However the extent of this is unclear

- Waste collection companies have approached Councils in the region with proposals for consistent messaging regarding the new requirements and excluded materials and also proposals for contract variations
- A whole of industry approach is recommended

Background

12 July 2018 – WALGA released a Flying Minute on ‘Consistent Communications for Recycling’, seeking comment, by 19 July 2018, from members of the Municipal Waste Advisory Council on the following draft Council motion:

That the Municipal Waste Advisory Council:

1. Write to the Chair of the Ministerial Waste Taskforce indicating support for the collective message agreed by the Material Recovery Facility Operators and identifying the need for funding and support to articulate agreed messages to the community;
2. Write to the Ministerial Recovery Operators thanking them for developing the agreed position and requesting information on how these Operators will engage with their customers on this issue;
3. Seek support for the consistent approach from smaller Material Recovery Facility operators in the non-metropolitan area; and
4. Provide information to Local Government on this issue.

13 July 2018 – Suez wrote to Shire of Capel explaining its current situation relating the Shire’s kerbside recycling and the “China National Sword” crisis. The correspondence was written Commercial in Confidence, and has therefore not been included in this report.

16 July 2018 – A joint letter from Suez, Cleanaway and the Southern Metropolitan Regional Council, to WALGA outlining the approach towards consistent communication with the community on acceptable recyclable materials. The letter details six specific materials (with some exceptions) that can be included in yellow lid recycling bins. It also details eight material types that are not acceptable.

18 July 2018 – The Wellington Waste Working Group met in Donnybrook. This item was raised, with discussion focussing on a joint statement to meet the 19 July 2018 comment deadline to the WALGA Flying Minute. The Minutes are attached.

19 July 2018 – The Bunbury Harvey Regional Council, on behalf of the members of the Wellington Waste Working Group, wrote to WALGA in response to the Flying Minute, identifying four areas of concern raised by the group:

1. Clarity on the acceptable items. There is a vast range of items

neither included in the acceptable list, nor included in the list of exclusions.

2. Clarity on contamination. There is suggestion that due to contamination portions of the recycled waste stream are being diverted to land fill, but there is no clarity on the items considered contaminants, the scale of contamination or strategies to reduce contamination.

3. Status of existing contracts. Suez has suggested opportunity to recover some of its increased costs, by way of contract variation. Members of the WWWG have indicated that WALGA has tacitly accepted this position. The WWWG is aware that a number of members already have service contracts in place, some expiring several years into the future.

4. Communication Strategy. The issues identified by the group raise concerns about communication gaps between members and the community.

The letter subsequently proposes an alternative motion: *That the Municipal Waste Advisory Council write to the Material Recovery Facility Operators, outlining the four concerns as identified in this letter and ask how these concerns shall be addressed.*

8 August 2018 – WALGA, on behalf of the Municipal Waste Advisory Committee, advised that the original motion (of 12 July 2018) was support by the Committee, out of session.

Comment

The 'China National Sword' situation has created a significant challenge for all parties involved in waste management and recycling. Some of the challenges highlighted by Suez in its letter to the Shire of Capel are acknowledged, and will require a whole of industry approach. At this time, there is no formal position of the Bunbury Wellington Group of Councils, nor of the WALGA South West Zone. There is a risk that the suggestion that cost recovery should be shifted from the market place to individual Councils, if not properly understood, will simply force Local Government to pass costs on to its customers.

Whilst the concept of a uniform statement of acceptable products for recycling is sound, it has gaps in its information that can be exploited by the householder and the contractor. This confusion is likely to place pressure of LG to formulate a clear position on what recyclables are acceptable. The communication strategy around these decisions is likely to fall back to LG as a sector, and individual Councils as waste managers.

The issue of contamination has been identified as a problem causing

unacceptable levels of recyclables to be rejected, however, the data surrounding these concepts is not clearly accessible, nor has it been discussed within the WWWG. Having accurate data will allow the group and, therefore, individual Councils opportunity to modify their waste streams and/or educate their waste generators to reduce recycling contamination rates.

It appears that Suez has undertaken a series of meet and greets with local authorities to discuss their external pressures and possible contract variations. These have been undertaken individually, but the WWWG recognises that there are multiple contracts in place that give it some capacity for a group discussion and possible improved bargaining capacity. None of the members indicated whether a legal opinion has been obtained to determine the strength of the existing contracts. Similarly, the risk of maintaining a firm contractual position in the context of a radically changed market place has not been assessed.

Additionally, there was some discussion around the changing nature of the global recycling market and whether this current situation may, over time, stabilise or reduce and whether there is sufficient information to make long term decisions on recycling, waste education and waste management contracts based on the current 'crisis'. The group agreed that as the matter is a global issue, there needs to be greater lead from Government to assist Councils find short medium and long term solutions that fit within Councils resource capacity.

On 8 August 2018 the WWWG received advice that the MWAC passed the original motion of 12 July 2018. On 9 August 2018 the members of the WWWG met with representatives of Suez for a briefing on the changing state the recycling market. At that briefing, Suez provided advice on a more detailed list of recyclables that can be used for education purposes, however, this needs further consideration by the WWWG members. There was general agreement that the next challenges revolve around clarifying the level and impact of contaminants in the recycling stream, and how best to tackle the education message, statewide.

Given information gaps on this matter, it is recommended that the Bunbury Wellington Group of Councils establish a uniform position to respond to the issue.

**Any other
implications
Attachments**

Increased cost of contracts
Cost of improved communication with ratepayers and residents
Nil

7.2 WALGA State President's Report

Local Government Act Review

The Minister for Local Government announced the State Government's policy position on Phase 1 of the Local Government Act Review at the WALGA Annual General Meeting on Wednesday 1 August 2018, and in an accompanying media statement. The phase 1 items include;

- a. Acceptance and declaration of gifts; [L]
[SEP]
- b. Universal training; [L]
[SEP]
- c. Standards of behaviour; [L]
[SEP]
- d. CEO Recruitment and Performance; [L]
[SEP]
- e. Public notices and access to information; and, [L]
[SEP]
- f. Administrative efficiencies. [L]
[SEP]

In considering the range of issues put forward for the drafting of legislation for phase 1 of the Act review process, it should be noted the majority of requests the sector put forward have been included in the Ministers policy positions.

The timely progress of the Local Government Act Review and preparation of policy positions relating to Phase 1 is appreciated and the general competence principles currently embodied in the Local Government Act remains unaffected by the policy positions.

Inevitably, the development of the Local Government Amendment Bill will require additional sector involvement to ensure the 'devil in the detail' of legislative drafting does not impose unintended outcomes. This will mainly be achieved through WALGA and LG Professionals WA participating in this drafting process.

In respect to phase 2 of the review, WALGA will prepare information to the sector requesting feedback to the department's discussion papers to assist in preparing a response that will be considered by Local Governments and Zones in the November/December 2018 round of Zone and State Council meetings.

2019/20 State Budget Submission

Each year, WALGA prepares a submission to the State Government outlining the sectors' priorities for the upcoming budget. For WALGA's submission to be considered in the 2019-20 Budget process it must be submitted to Government in December 2018.

WALGA is inviting Local Governments' input as to what should be included in the Submission, together with specific examples to support these ideas.

The Productivity Commission has set out an important direction for States in planning their economic futures, the key themes of which provide an important indication of how our submission should be shaped. These included;

- More Efficient Government;
 - Better Towns and Cities;
 - Healthy Australians; and
 - Future Skills and Work.
- The final submission will be provided to the December State Council meeting for endorsement.
- CEDA – Community Pulse Research Outcomes**
- CEDA has released the initial results from polling exploring Australians' attitudes to work, education, health, community and the economy. After 26 years of uninterrupted economic growth, this report examines:
- how satisfied Australians are with their current circumstances;
 - who they think has gained from this growth; and
 - what the most important issues are for them personally and for Australia.
- Top five issues that matter the most to people personally:
- Reliable, low cost basic health services;
 - Reliable, low cost essential services;
 - Access to stable and affordable housing;

- Affordable, high quality chronic disease services; and [L] [SEP]
- Reduced violence in homes and communities [L] [SEP] Top five critical national issues:
- High quality and accessible public hospitals; [L] [SEP]
- Strong regulation to limit foreign ownership of Australians land/assets; [L] [SEP]
- High quality and choice of aged care services; [L] [SEP]
- Increased pension payments; and [L] [SEP]
- Tough criminal laws and criminal sentences [L] [SEP] Whilst the report is an examination of perceptions, rather than statistical truths, it shows what the average Australian is thinking about and this is an important piece of information for Local Governments in shaping budgets and advocacy to other spheres of government. [L] [SEP]

Community Resource Centre Funding Reinstated

A vital resource for regional communities has been retained as a result of a united effort by the Local Government sector. Regional Development Minister Alannah MacTiernan, has announced the reinstatement of \$13 million in funding for 105 centres across regional Western Australia.

Located throughout WA, Community Resource Centres support local social and economic activity with 395 staff and more than 1000 volunteers.

WALGA and individual Local Governments had made strong representations to the Minister to retain the centres as they provided vital community support and were critical in helping deliver the State Government's focus on traineeships and creating jobs in regional WA.

I believe this decision was a direct consequence of Local Government sector's partnership agreement with the State Government and is a welcome sign of how the Agreement can work to deliver better outcomes for our communities.

Local Government Week Raps Up

The 2018 Convention has come and gone amid acclamation from many in the sector as "the best yet".

A Mayors' and Presidents' Forum was held on Tuesday, 31 July which provided an update on the national broadband network and its rollout in WA, followed by a Commissioner's perspective on the role at the City of Perth.

Wednesday's program comprised a political forum with key Ministers followed by a rotational dialogues from a range public service leaders at which discussion provided plenty of opportunity for exploring local issues.

The Convention program featured a number of outstanding speakers, across both plenary and topic specific concurrent sessions. Opening keynote speaker Anh Do shared a moving and engaging account of his family and how they arrived in Australia. It was a touching story of resilience, grit and optimism.

The political panel session hosted by broadcaster Liam Bartlett, featured former senator Jacque Lambie, former Premier of NSW Bob Carr and former Senator for South Australia Natasha Stott Despoja.

Former Australian cricketer Brad Hogg gave an engaging breakfast presentation focused on the success and failures that built his career. The Conference ended on Friday with Paul Huschilt's world famous conference ending summary.

A range of honours and awards were presented, recognising the achievements of both individuals and Councils in service to the Local Government sector as well as in the areas of ANZAC Day events, accessible communities and safety.

There were many presentations and opportunities for networking and learning throughout, with the spirit of goodwill and generosity in Local Government shown to be alive and well.

PRESIDENT'S CONTACTS

During the July - September period, contacts that have occurred or are scheduled to take place prior to the September State Council meeting are as follows:

State Government Relations:

Hon. David Templeman MLA, Minister for Local Government, Heritage, Culture and the Arts

Local Government Relations

Executive Committee Meeting ^{L}_{SEP}

LMDRF Strategic Session ^{L}_{SEP}

Mr Vince Hughes, CEO, Crime stoppers [L] [SEP]

Ms Caroline Spencer, Auditor General for WA [L] [SEP]

Local Government Convention 2018 [L] [SEP]

Mr Steve Mason, Project Manager, WA SuperNet [L] [SEP]

Mr Tim Shanahan, Chairman, WA Super [L] [SEP]

Local Government Act Review Reference Group Meeting [L] [SEP]

LGIS WA Board Meeting [L] [SEP]

Executive Committee Meeting [L] [SEP]

Local Government House Trust [L] [SEP]

Conferences / Workshops / Public Relations [L] [SEP]

Crowded Places Forum [L] [SEP]

Mayor & Presidents Forum [L] [SEP]

Beneficial Enterprises Breakfast [L] [SEP]

CEDA Luncheon, Women in Leadership CEO Panel [L] [SEP]

CEDA Copeland Leadership Program 2018 [L] [SEP]

Access & Inclusion Network Forum [L] [SEP]

IPAA National Even Series Panel [L] [SEP]

7.2.1 Reinstatement of Funding to Community Resource Centres

Moved	Cr B Piesse	Seconded	Cr P Townsend	Carried
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MOTION

That:

The a letter of appreciation be sent to the Regional Development Minister Alannah MacTiernan for reinstating the funding to Community Resource Centres which are an important facility in rural and regional communities.

7.3 Annual Program of Topics for Discussion by Councils

7.3.1 The EO has been asked to arrange a presentation by TRANSWA regarding transport services in the southwest region. The proposed date is the 23 November 201

8. State Council Agenda

The State Council Agenda numbers and page numbers have been retained for easy reference.

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5.4 Regional Health Services in Western Australia – Survey of Local Governments (05-031-01-0001 EDR)	22
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MOVED

THAT the recommendations in the State Council Agenda 5.1 & 5.3 – 5.7 be endorsed.

Moved	Cr M Bennett	Seconded	Cr T Pratico	Carried
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8.1 Excluded Items

SC Agenda 5.2 Stop Puppy Farming – Local Government Consultation

Moved	Mayor G Henley	Seconded	Cr S Stanley	Carried
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That the recommendation be amended by the addition of another point

7. That sufficient funding be directed to local governments to ensure compliance

Comment

Concern has been raised by the community of the proposal in the consultation paper of de-sexing dogs prior to 6 month of age. Information from breeders indicates that this may be detrimental to some breeds and recommends the proposal be changed to de-sexing prior to 12 months.

MOTION

Moved	Cr M Bennett	Seconded	Cr M Scott	Carried
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THAT the Organizational Reports and Matters for Noting be received

9. Discussion Forum/Zone Agenda Items

Items submitted by Councils for discussion

Nil

9.1 INVESTING IN OUR YOUTH

Ian Anstee, Chief Executive Officer Investing In Our Youth has contacted the EO with the following information he would like submitted to Councils.

Investing in our Youth(IIOY) has for many years been involved in the delivery and brokering of projects and programs that help provide strategies of development for children and their families.

IIOY holds the tender (Department of Education) to run Collie Valley Child and Parent Centre, Carey Park Child and Parent Centre and HIPPY Australia Collie and Bunbury. IIOY is the umbrella organisation behind the POD – an agency providing expert advice, guidance and support to the early child care sector.

We run the only Incredible Years Program in the state and have agreements in place to expand this offer. None of the programs we run are done in isolation – over many years we have built sustainable partnerships to bring mutual benefit to health agencies, education sector and commercial organisations. Together we make a difference. The model we are planning to deliver in the Shire of Collie build on previous success and develops a 0 – 18 program to address key concerns around mental health. This project will involve all of our current services, our multitude of partnerships and two new programs – a social program – El Sistema – a way to engage children through music and a new community interaction officer who will be tasked to link services and provide aspirational, experiential interventions for children and young people throughout the area. This is an example and could be developed in other communities and a model document will follow shortly.

10. Zone Status Report

<i>Zone</i>	<i>Agenda Item</i>	<i>Zone Resolution</i>	<i>WALGA Response</i>	<i>Up-date</i>	<i>WALGA Contact</i>
Sth West C	2018 June 22 Zone Agenda Item 9.1 City of Busselton – Police Housing	That SW Zone WALGA: 1. Write to the Minister for Housing and the Minister for Police to highlight the concerns including: <ul style="list-style-type: none"> • Condition of housing available • Costs of rent and rent increases • Lack of surety in tenure to assist with rental options for Police Officers 2. Request that WALGA also raise these concerns outlined above with the relevant Ministers and Departments as this issue is common across Regional Western Australia in relation to Government Regional Officer Housing (GROH) as a whole.	Seeking meetings with the Department of Housing and other key stakeholders to clarify their position and preparing a letter to the Commissioner of Police to advocate the position on behalf of the sector.	August 2018	Joanne Burges Executive Manager, People & Place jburges@walga.asn.au mailto:wcarter@walga.asn.au 9213 2018
Sth West C	2018 June 22 State Council Agenda Item 5.1	The WALGA recommendation that the revised Climate Change	STATE COUNCIL RESOLUTION JULY 2018 That the revised WALGA Climate Change Policy Statement be endorsed, subject to the inclusion of an	August 2018	Mark Batty Executive Manager Environment and Waste Mbatty@walga.asn.au

<i>Zone</i>	<i>Agenda Item</i>	<i>Zone Resolution</i>	<i>WALGA Response</i>	<i>Up-date</i>	<i>WALGA Contact</i>
	Updated Climate Change Policy	Policy Statement be endorsed be amended by the inclusion of the additional comment “and that support be provided for communities impacted by any changes to the policy”	additional comment; “that support be provided for communities impacted by any changes to the policy”.		9213 2078
Sth West C	2018 February 23 Zone Agenda Item 9.2 Proposed Changes to Commonwealth Funding Arrangements for Environmental Groups	That the SWZ request WALGA enter into negotiations with the relevant Commonwealth departments to address: 1. The negative impacts of the proposed conditions that will attaché to payments of funds to voluntary environmental management groups particularly, retrospectivity of post project reimbursement and insufficiency of project administrative costs, and	1. The Commonwealth have advised that they cannot engage in said discussions until after the Austrade tender process has been completed, estimated to be late June/early July 2018. WALGA will pursue the conversation with the Commonwealth after this time. The Minister has agreed to review the BAM Act, commencing in the latter half of 2018, which will provide for WALGAs advocacy on the issue. WALGA will also raise the issue with both the Minister for Agriculture and the Minister for Environment, at the next opportunity.	August 2018	Mark Batty Executive Manager Environment and Waste Mbatty@walga.asn.au 9213 2078

<i>Zone</i>	<i>Agenda Item</i>	<i>Zone Resolution</i>	<i>WALGA Response</i>	<i>Up-date</i>	<i>WALGA Contact</i>
		2. The need to ensure that any biosecurity projects avoid duplication, work collaboratively and are consistent with the provisions of the Biosecurity and Agricultural Management Act 2007.			
Sth West C	2017 November 24 Zone Agenda Item 9.2 Shire of Capel Submission Local Government Grant Scheme (ESL) Eligible Expenditure	That WALGA be requested to lobby the State Government for: 1. A comprehensive review of items of eligible expenditure under the Local Government Grant Scheme to enable the full costs of operating Volunteer Bush Fire Brigades to be met; and 2. The establishment of the general principle of equality of eligible expenditure across all emergency services for operating costs	The State Government has advised that the recommendations from the Economic Regulation Authority review of the Emergency Services Levy is being considered as part of the Machinery of Government process currently reviewing the structure of DFES. This process includes a review of the ESL governance and operational arrangements. WALGA will continue to lobby for a review of the items of eligible expenditure under the Local Government Grant Scheme to enable the full costs of operating Volunteer Bush Fire Brigades to be met; and the general principle of equality of eligible expenditure across all emergency services for operating costs associated with their activities. WALGA are in discussions with DFES regarding a comprehensive review of the eligible and ineligible	August 2018	Joanne Burges Executive Manager, People & Place jburges@walga.asn.au mailto:wcarter@walga.asn.au 9213 2018

<i>Zone</i>	<i>Agenda Item</i>	<i>Zone Resolution</i>	<i>WALGA Response</i>	<i>Up-date</i>	<i>WALGA Contact</i>
		associated with their activities.	<p>item lists contained within the Local Government Grant Scheme Manual.</p> <p>WALGA most recently met with DFES on 21 May 2018 to discuss the Local Government Grant Scheme. The Association was pleased to hear there is recognition of the need for a review, particularly since the State Governments announcement of a Rural Fire Division and subsequent mitigation funding announced in the recent state budget. This provides a timely opportunity to review the principles and associated procedures manual. WALGA welcomed this approach and it is the Associations aim to build on the contributions of members during the Review of the ESL conducted by the Economic Regulation Authority. Further meetings with DFES will be established in late July to progress the scope of a review.</p> <p>A meeting is scheduled for 17 August and outcomes will be communicated the week following along with updates provided at the zone meetings.</p>		
Sth West C	2016 August 26 Zone Agenda Item 7.6 Withdrawal of DLGC Owned Buildings – Shire of Collie	That WALGA make representation to the Department of Local Government and Communities and strongly oppose the Department	<p>WALGA has continued to raise the issue with the Department including the President's column in the West Australian on 11 October 2017.</p> <p>The issue has been raised with the Minister's chief of staff and at a number of forums, however the State Government has been resolute in their position.</p> <p>WALGA has met with Linkwest to discuss their role with assisting centres in the transition.</p>	August 2018	Joanne Burges Executive Manager, People & Place jburges@walga.asn.au mailto:wcarter@walga.asn.au 9213 2018

<i>Zone</i>	<i>Agenda Item</i>	<i>Zone Resolution</i>	<i>WALGA Response</i>	<i>Up-date</i>	<i>WALGA Contact</i>
		of Local Government and Communities (DLGC) plans to withdraw its support for childcare services and ownership of related assets on the ground of cost shifting to affected local governments and community organisations.	<p>With the McGowan Labor Government now fully implemented, the Association will raise this issue with both the Minister for Local Government, David Templeman and the Minister for Community Services, Simone McGurk.</p> <p>The Department of Local Government and Communities has developed a new Supporting Communities Program to replace the existing Community and Neighbourhood Development Services, Individual and Family Support and Youth Support Services Programs. The program consists of two streams – a Stronger Communities sub-program and an Individual and Family Services sub-program. The Department invited service providers and key stakeholders to attend workshops to learn more about the proposed program and provide their input.</p> <p>The workshops were held on the afternoon of Friday, 2 June and Tuesday, 13 June 2017. The first workshop on 2 June was restricted to services funded under the current programs and local governments that currently provide them with accommodation. The second workshop was open to all interested organisations and Local Governments.</p> <p>WALGA President Cr Lynne Craigie and Executive staff met with Hon Simone McGurk MLA, Minister for Child Protection; Women's Interests; Prevention of Family and Domestic Violence; Community Services on Wednesday 3 May 2017. WALGA raised the concerns of members with regard to recent withdrawals of funding for family</p>		

<i>Zone</i>	<i>Agenda Item</i>	<i>Zone Resolution</i>	<i>WALGA Response</i>	<i>Up-date</i>	<i>WALGA Contact</i>
			<p>centres. The Minister advised that Child Care Centres (where vested in Government) will be vested to organisations on conditional leases and that a new Fund Supporting Communities Program has been established to replace the existing Community and Neighbourhood Development Services, Individual and Family Support and Youth Support Services Programs. Valued at \$9.4 million the program will consist of two streams – a Stronger Communities sub-program and an Individual and Family Services sub-program.</p> <p>A discussion paper was released providing an overview of the program and feedback was sought until 14 July 2014 via the Tenders WA website. Organisations were encouraged to register with Tenders WA to receive further updates on the consultation process and for the development of the Request for Tender. If you require any assistance, please email tenderswa@finance.wa.gov.au</p> <p>The Tender process is expected to open in September 2017. Further information can be obtained by emailing supportingcommunities@dlgc.wa.gov.au</p> <p>On 27 October the State Government announced a Regional Community Child Care Development Fund that will receive one-off funding of \$1.658 million to ensure regional communities have sustainable childcare services in the future.</p>		

<i>Zone</i>	<i>Agenda Item</i>	<i>Zone Resolution</i>	<i>WALGA Response</i>	<i>Up-date</i>	<i>WALGA Contact</i>
			<p>Further announcements about specific regional funding components will be made in the coming weeks.</p> <p>WALGA is supporting and promoting a Department of Communities ‘Supporting Communities Program’ workshop on 2 February. This will give Local Governments an opportunity to give comment and feedback on the new model of <i>Supporting Communities Program</i>.</p>		

MOTION

Moved	Cr M Bennett	Seconded	Cr M Scott	Carried
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That the Zone Status report be received

SOUTH WEST ZONE WA LOCAL GOVERNMENT ASSOCIATION

FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2018

DETAILS	2017/18 ANNUAL BUDGET \$	2017/18 ACTUAL \$
Opening Cash Funds at 1 July	12,353	12,387
Revenue		
Interest on Investment	100	84
Member Council Contributions	7,200	7,200
Total Revenue	7,300	7,284
Expenditure		
Secretarial Service	(7,000)	(7,000)
Sundry Creditor	(0)	(88)
Miscellaneous Expenses	(100)	(260)
Total Expenditure	(7,100)	(7,348)
Surplus (Deficit) for Period	200	(64)
Closing Funds at 30 June 2018	12,553	12,323

Closing Funds at 30 June 2018 Represented By:

Cash at Bank

Cheque Account	\$481
Term Deposit 1.1% - Holding Investment	\$11,930
	\$12,411

Less Creditor

May 2018 Presentation Plaque	(\$88)
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Net Assets Available at 30 June 2018

\$12,323

11. Finance

MOTION:

Moved	Cr M Bennett	Seconded	Cr P Omodei	Carried
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THAT:

- The financial report be received,*

11.1 Financial Reports

SOUTH WEST ZONE WA LOCAL GOVERNMENT ASSOCIATION FINANCIAL FOR THE PERIOD ENDED 31 JULY 2018

DETAILS	2017/18 ACTUAL \$	2018/19 ANNUAL BUDGET \$	2018/19 ACTUAL TO DATE \$
Opening Funds at 1 July	12,387	12,427	12,323
Revenue			
Interest on Investment	84	100	0
Member Council Contributions	7,200	7,200	6,000
Total Revenue	7,284	7,300	6,000
Expenditure			
Secretarial Service	(7,000)	(7,000)	(0)
Miscellaneous Expenses	(348)	(100)	(7)
Total Expenditure	(7,348)	(7,100)	(7)
Surplus (Deficit) for Period	(64)	200	5,993
Closing Funds	12,323	12,627	18,316

Closing Funds at 31 July 2018 Represented By:

Cash at Bank

Cheque Account	\$6,386
Term Deposit 1.1% - Holding Investment	\$11,930

\$18,316

Less Creditor

(0)

Net Assets Available at 31 July 2018

\$18,316

11.2 Payments

Executive Officer for administrative services \$1400

Moved	Cr	Seconded	Cr	Carried
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MOTION:

THAT:

- The accounts be approved for payment*

12. Schedule of meetings 2018

The following dates are agreed for meetings for the next 12 months retaining the practice of meeting on the 4th Friday of the month.

Month	Location	Agenda
23 rd November	Capel – Busselton have requested a swap due to local commitments	Senior TRANSWA Officer

13. Closure

The Deputy President thanked members and visitors for their attendance and the City of Bunbury members and their staff for the hospitality extended to the Zone Delegates and closed the meeting at 12.10 pm.

Memorandum of Understanding

**Member Councils of the South
West Zone Western Australian
Local Government Association**

for

**The provision of mutual aid during
emergencies and post incident recovery**

24 August 2018

Memorandum of Understanding

1. Purpose

The purpose of this Memorandum is to:

- i) Facilitate the provision of mutual aid between member Councils of the South West Zone of the Western Australian Local Government Association during emergencies and post incident recovery.
- ii) Enhance the capacity of our communities to cope in times of difficulty.
- iii) Demonstrate the capacity and willingness of participating Councils to work co-operatively and share resources within the region.

2. Parties to the Agreement

- Shire of Augusta-Margaret River
- Shire of Boyup Brook
- Shire of Shire of Bridgetown-Greenbushes
- City of Bunbury
- City of Busselton
- Shire of Capel
- Shire of Collie
- Shire of Dardanup
- Shire of Donnybrook-Baling up
- Shire of Harvey
- Shire of Manjimup
- Shire of Nannup
-
-

3. Definitions

Definitions for terms contained within this Memorandum are as contained in the Emergency Management Act 2005 and Emergency Management Act Regulations 2006.

4. Guiding Principle

The guiding principle of this Memorandum is that any support given by a local government in a particular emergency event shall be at the discretion of the Council giving the support, and of a level that will not unduly compromise the operability of the Council giving the support.

5. Partnering Objectives

Partners to this Memorandum, in times of community distress due to an emergency incident, agree where possible to:

- i) provide whatever resources may be available within the means of that Council to respond to the emergency incident if requested; and
- ii) provide whatever resources may be available within the means of that Council to assist with post incident recovery in the community.

6. Allocation of Resources

- i) This Memorandum acknowledges that the allocation of a participating Council's staff resources and plant is an operational issue, and as such is the responsibility of the CEO of the Council seeking to offer aid.
- ii) This Memorandum seeks to demonstrate that the CEO's commitment to supporting other Councils in need is backed by the elected members of a participating Council.

7. Partnering Expectations

- i) To provide where possible both physical and human resources to assist with the recovery management during emergencies. The type of assistance initially is to assist immediate response and recovery of a short duration. Ongoing protracted assistance, but still in the absence of the emergency being declared a disaster, will be subject to further negotiation and agreement in writing between the parties concerned.
- ii) To ensure that all requests for support will be made through the Incident Controller (IC) of the designated Hazard Management Agency (HMA) for the incident, in consultation with the designated Local Recovery Coordinator (LRC) and the Local Emergency Coordinator (LEC).
- iii) To ensure all personnel and equipment provided are covered by the providers own insurance.
- iv) Providers of support will be responsible for all costs associated with its legislative responsibilities for it's employees and equipment incurred during the provision of support unless otherwise agreed in writing.

- v) The Requester for support will be responsible for all incidental costs associated with the Provider's personnel and equipment such as catering, accommodation, OHS issues, transport, fuel and storage.
- vi) In the event the emergency is of sufficient scale to qualify for State and Commonwealth Funding assistance, such assistance will be sought in compliance with relevant State and Commonwealth Policies.

8. Duration and Amendment

- i) This Memorandum will come into effect at the date of signing by all parties.
- ii) This Memorandum will remain in force for an unstipulated period, with each member having the opportunity to withdraw from the Memorandum at a time of their own choosing.
- iii) This Memorandum shall not be altered varied or modified in any respect except by agreement of all parties in writing.

9. Termination

This Memorandum may be terminated by mutual agreement of all parties in writing at any time.

10. Withdrawal

Any party may withdraw from this Memorandum by giving three months' notice in writing to the Executive Officer of South West Zone Western Australian Local Government Association and to the other member Council's respective Chief Executive Officer's, at any time.

11. Notices

Communications in relation to this Memorandum must, unless otherwise notified in writing, be addressed and forwarded as follows:

Executive Officer South West Zone
Western Australian Local Government Association
9 Lisa Road
AUSTRALIND WA 6233; and

The official address of each member Council.

12. Agreement and Signing

Agreement to the MOU will be provided on the certificates attached separately signed by each CEO and forwarded to the Executive Officer (Entitled Annex A to MOU Emergency Support).

Annex A - MOU Emergency Support

CERTIFICATE OF AGREEMENT

The Council of the

Agrees to abide by the terms of this Memorandum of Understanding (MoU) to provide mutual aid during emergencies and post incident recovery in accordance with the MOU – until the MoU is terminated as defined in parts 9, 10 and 11 of this MoU.

Chief Executive Officer: _____

Date: _____

*Please forward the signed copy of this
certificate to the Executive Officer, SWZ -
WALGA*

erfisher@iprimus.com.au