



South Metropolitan Zone

Minutes

26 April 2022

South Metropolitan Zone

Held via MS Teams, commenced at 5:31 pm

Minutes

MEMBERS

3 Voting Delegates from each Member Council

City of Cockburn	Mayor Logan Howlett JP Cr Michael Separovich * left at 5.54pm Cr Chontelle Stone * from 5.54pm Cr Phoebe Corke Ms Emma Milne Executive Manager Governance and Strategy - non-voting delegate
Town of East Fremantle	Cr Cliff Collinson Cr Kerry Donovan Mr Gary Tuffin, Chief Executive Officer – non-voting delegate
City of Fremantle	Cr Doug Thompson – Chair Cr Geoff Graham Cr Frank Mofflin Mr Glen Dougall, Chief Executive Officer – non-voting delegate
City of Kwinana	Mayor Carol Adams OAM Cr Barry Winmar Cr Sherilyn Wood Mr Wayne Jack, Chief Executive Officer non-voting delegate
WALGA Secretariat	President Cr Karen Chappel, President Ms Vanessa Jackson, Senior Policy Advisor, Emergency Management Mr Daniel Thomson, Economist
DLGSC Representative	Ms Trish Edgar, A/Director Regulatory Reform

APOLOGIES

City of Rockingham	Mayor Deb Hamblin Cr Caroline Hume Cr Hayley Edwards Mr Michael Parker, Chief Executive Officer - non-voting delegate
City of Cockburn	Cr Tom Widenbar Mr Tony Brun, Chief Executive Officer - non-voting delegate
Town of East Fremantle	Cr Laura Mascaro
City of Melville	Cr Duncan McPhail Cr Karen Wheatland Cr Glynis Barber Mr Marten Tieleman, Chief Executive Officer non-voting delegate
Guest Speaker	Ms Rosie Hegarty, Employment Facilitator, Local Jobs Program

ANNOUNCEMENTS

Zone Delegates were requested to provide sufficient written notice, wherever possible, on amendments to recommendations within the State Council or Zone agenda to the Zone Chair and Secretariat prior to the Zone meeting.

Agenda Papers were emailed 7 days prior to the meeting date.

Confirmation of Attendance Attendance was noted prior to the commencement of the meeting.

Acknowledgement of Country All attendees acknowledged the traditional owners of the land that the meeting is held on and paying respects to Elders past, present and future.

ATTACHMENTS

1. Draft Minutes of previous meeting
2. Zone Status Report
3. President's Report
4. Standing Orders

1. DECLARATION OF INTEREST

Elected Members must declare to the Chairman any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

Mayor Carol Adams declared an interest in Item 5.2 - advised the meeting that there is a potential conflict of interest as she is the WALGA representative on the LGGS Committee.

Mayor Logan Howlett declared an interest in Item 5.2 - advised the meeting that there is a potential conflict of interest as he has a family member who is a member of a country bush fire brigade

2. DEPUTATIONS

2.1 Local Jobs Program

Ms Rosie Hegarty, Employment Facilitator was to provide information on the Local Jobs Program but did not attend. WALGA will follow up with the presenter to reschedule.

Noted

3. CONFIRMATION OF MINUTES

RESOLUTION

Moved: Mayor Logan Howlett
Seconded: Mayor Carol Adams

That the Minutes of the meeting of the South Metropolitan Zone held on 21 February 2022 confirmed as a true and accurate record of the proceedings.

CARRIED

4. BUSINESS ARISING

4.1 Local Government Reform

At the February South Metropolitan Zone meeting, a query was taken on notice for the Department of Local Government Sports and Cultural Industries. Please see the response that was provided below:

Question

Provide an indicative timeframe for the LG reforms following the end of the consultation period (including drafting of the Bill and the introduction and passage of the Bill through Parliament).

Response

Following the current consultation period (ending 25 February), the Department of Local Government, Sport and Cultural Industries (DLGSC) will consider public submissions and feedback before seeking approval to begin drafting the legislative amendments to the Local Government Act 1995.

It is anticipated that the process for drafting for the Bill will take place through mid-2022. The DLGSC is also continuing to work concurrently on the delivery of non-legislative reforms. Once the Reform Bill has passed Parliament, Regulations supporting new or amended Act provisions will be developed and implemented. The DLGSC will continue to engage and consult with the sector through the delivery of these significant reforms.

Noted

4.2 Status Report

A Status Report outlining the actions taken on the Zone's resolutions is enclosed as an attachment.

Noted

5. STATE COUNCIL AGENDA – MATTERS FOR DECISION

(Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council)

The full State Council Agenda found via link: [State Council Agenda - 4 May 2022](#)

The Zone can provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

Matters for Decision

5.1 Submission to Statutory Review of the Food Act 2008

That the submission to the Department of Health relating to the Statutory Review of the Food Act 2008 be endorsed.

5.2 Local Government Grant Scheme Funding

That WALGA advocates to the Minister for Emergency Services and the Fire and Emergency Services Commissioner for:

1. An allocation of Local Government Grant Scheme (LGGS) funding to undertake an audit of existing facilities, appliances, vehicles, and major items of equipment for both Local Government Volunteer Bushfire Brigades (BFB) and State Emergency Services (SES).
2. Following the completion of the audit, an allocation of funding through the Local Government Grant Scheme (LGGS) to prepare a Comprehensive Asset Management Plan that:
 - a. Aligns with the principles in the Department of Local Government, Sport and Cultural Industries' (DLGSC) Asset Management National Framework and Guidelines, and the Integrated Planning and Reporting Framework.
 - b. Forecasts the emergency response needs of communities across Western Australia over the next 10 years, to estimate the quantum of the facilities, appliances, vehicles, and major items of equipment that will be needed.
 - c. Outlines a 10 year forward plan of modifications, replacements and additions required.
 - d. Investigates the extent to which future BFB facilities can be co-located with other emergency services facilities.
3. The establishment of a Working Group involving WALGA, the Department of Fire and Emergency Services (DFES) and LGIS to oversee the preparation of the Comprehensive Asset Management Plan.
4. Support for the Comprehensive Asset Management Plan to be reviewed every five years.
5. Support for an increase in Local Government Grant Scheme (LGGS) funding to support the unsuccessful capital grants funding applications by Local Governments to the 2020 21 LGGS Capital Grants Committee.

5.3 Draft Active Travel to School Roadmap

That WALGA:

1. Endorses the Draft Active Travel to School Roadmap, subject to amending Urban Environment Initiative No 1 to "Consult local governments to identify sub-regional school transport challenges and amend existing planning guidelines and develop new guidelines where gaps exist"; and
2. Works with the Department of Transport to finalise the Roadmap and encourage Local Government participation in the initiatives identified where these offer solutions to the local issues encountered in each area.

RESOLUTION

Moved: Mayor Logan Howlett
Seconded: Mayor Carol Adams

That the South Metropolitan Zone

1. **Supports all Matters for Decision as listed above in the May 2022 State Council Agenda; and**
2. **Notes all Matters for Noting and Organisational Reports as listed in the May 2022 State Council Agenda.**

CARRIED

6. BUSINESS

6.1 State Council Regional Meeting and Zone Forum – 4 May 2022

The 2022 regional State Council meeting in May will be hosted by the South Metropolitan Zone at the City of Cockburn Administration Centre.

The program for the day is below. All Zone delegates are welcome to attend the morning's proceedings as observers and are encouraged to attend the Zone Forum in the afternoon.

Email correspondence has recently been sent to all South Metropolitan Zone Chief Executive Officers and Mayors about the meeting. All Elected Members within the Zone are also invited to attend.

State Council Regional Meeting

South Metropolitan Zone

Wednesday, 4 May 2022

HOSTED BY CITY OF COCKBURN - 9 COLEVILLE CRESCENT, SPEARWOOD

State Council Business – 10:00am - 2:00pm

9:30am - 10:00am	Morning Tea on arrival
10:00am - 12:00pm	State Council Strategic Forum
12:00pm - 12:30pm	Lunch
12:30pm - 2:00pm	State Council Meeting
2:00pm - 2:30pm	Afternoon Tea

Zone Forum attendees are welcome to attend the Strategic Forum and State Council meeting as observers

Zone Forum – 2:30pm - 4:30pm

Introduction and Welcome – Zone Chair, Cr Doug Thompson

Zone Member Presentations (10-15 minutes each)

South West Group
City of Cockburn
Town of East Fremantle
City of Fremantle
City of Kwinana
City of Melville
City of Rockingham

4:30pm - 6:00pm Sundowner - drinks and appetisers provided

Noted

6.2 WALGA Training to delivery Emergency Management for Local Government Leaders

WALGA is considering delivering the Emergency Management for Local Government Leaders course in conjunction with future upcoming Zone meeting in August and November.

A specialised and approved trainer will come to the Zone to deliver the 3.5 hour course. The course is targeted at CEO's, Directors, Managers, Mayors/Presidents and Elected Members.

Course Overview

As the sphere of Government closest to the community, Local Government is a key player when it comes to local Emergency Management preparedness, prevention, response and recovery. In a disaster, the community turns first to their Local Government for trusted leadership.

This course provides an essential overview of the role of Local Government leaders before, during and after an emergency. With a focus on the skills necessary to excel as a leader under pressure, this course will equip leaders with invaluable skills and tools to draw upon when your community is impacted by an emergency.

More information can be obtained at <https://walga.asn.au/training/book-a-course/emergency-management-courses/emergency-management-for-local-government-leaders>

The Zone consideration is requested to see if there is any interest in holding a training session on this subject following a future Zone meeting in June, August or November 2022.

Discussion on the item indicated that the training is supported, and the Zone supported that the training could be conducted in August, before the Zone meeting. Query on whether the training is part of any accreditation will be followed up by WALGA.

RESOLUTION

Moved: Mayor Logan Howlett
Seconded: Mayor Carol Adams

That:

1. the South Metropolitan Zone request that the training be conducted before the August Zone meeting.
2. the training team advise the South Metropolitan Zone as to the status of the training as part of any accreditation system.

CARRIED

7. OTHER BUSINESS

Congratulations to Cr Chappel on her election as WALGA President.

8. EXECUTIVE REPORTS

8.1 WALGA President's Report

The WALGA representative presented the President's Report.

Noted

8.2 State Councillor's report to the Zone

WALGA State Councillor presented on the previous State Council meeting.

Noted

8.3 Department of Local Government, Sport and Cultural Industries Representative Update Report.

Department of Local Government, Sport and Cultural Industries representative Ms Trish Edgar, A/Director Regulatory Reform updated the Zone on any DLGSC issues.

Topics covered:

- Local Government Act reform
- Activating alfresco rebate scheme now open
- Financial Assistance Grants for 2022-23 have been partly brought forward and paid in April 2022
- Better practice review program has been reinstated

Zone members have requested an update from the DLGSC to be sent through and circulated with the minutes.

Noted

9. DATE, TIME AND PLACE OF NEXT MEETING

The next meeting of the South Metropolitan Zone will be held Monday 27 June 2022 at the City of Fremantle commencing at 5.30 pm.

Note: WALGA secretariate to survey members views on whether the next meeting should be held online or in person.

10. CLOSURE

There being no further business the Chair declared the meeting closed at 6.02pm.