

East Metropolitan Zone

Minutes

21 April 2022

East Metropolitan Zone

Held electronically by MS Teams

Thursday 21 April 2022. Commenced at 6:30 pm

Minutes

MEMBERS

3 Voting Delegates from each Member Council

Town of Bassendean	Cr Emily Wilding
City of Bayswater	Cr Catherine Ehrhardt Cr Giorgia Johnson - Chair
City of Belmont	Mayor Phil Marks Cr George Sekulla Cr Deborah Sessions
City of Kalamunda	Cr Brooke O'Donnell Cr Kellie Mickiewicz Cr Sue Bilich Ms Rhonda Hardy, Chief Executive Officer non-voting delegate
Shire of Mundaring	Cr Paige McNeil Cr John Daw Mr Garry Bird, A/Chief Executive Officer non-voting delegate
City of Swan	Cr Rashelle Predovnik
WALGA Secretariat	Mr Tony Brown, Executive Manager Governance and Organisational Services Ms Ruby Pettit, Policy Officer Planning

APOLOGIES

Town of Bassendean	Cr Jennie Carter Cr Renee McLennan Ms Peta Mabbs, Chief Executive Officer non-voting delegate
City of Bayswater	Cr Josh Eveson Mr Cliff Frewing, A/Chief Executive Officer non-voting delegate
City of Belmont	Mr John Christie, Chief Executive Officer non-voting delegate
Shire of Mundaring	Cr Doug Jeans
City of Swan	Cr Aaron Bowman Cr Patty Jones Cr Ian Johnson Mr Jeremy Edwards, Chief Executive Officer non-voting delegate

Guest Speakers

Joanne O'Connor, Senior Environmental Officer, Department of Water and Environmental Regulation

DLGSC Representative

Ms Simone Fountain

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ANNOUNCEMENTS

Zone Delegates were requested to provide sufficient written notice, wherever possible, on amendments to recommendations within the State Council or Zone agenda prior to the Zone meeting to the Chair and Secretariat.

Agenda Papers were emailed 7 days prior to the meeting date to your Council for distribution to Zone Delegates.

Confirmation of Attendance An attendance sheet was be circulated prior to the commencement of the meeting.

Acknowledgement of Country All attendees acknowledged the traditional owners of the land that the meeting is held on and paying respects to Elders past, present and future.

ATTACHMENTS WITHIN THE AGENDA

1. Draft Minutes of the previous meeting
2. Zone Status Report
3. President's Report
4. Standing Orders

1. DECLARATION OF INTEREST

Elected Members must declare to the Chairman any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

Nil

2. DEPUTATIONS

2.1 WA Plan for Plastics

Joanne O'Connor, Senior Environmental Officer from the Department of Water, Environment and Regulation was an apology for the meeting. It was noted that a representative from the Department of Water, Environment and Regulation will be invited to the next Zone meeting to present on the WA Plan for Plastics.

3. CONFIRMATION OF MINUTES

RESOLUTION

Moved: Cr Paige McNeil
Seconded: Cr Brooke O'Donnell

That the Minutes of the Ordinary Meeting of the East Metropolitan Zone held 17 February 2022 be confirmed as a true and accurate record of the proceedings.

CARRIED

4. BUSINESS ARISING

4.1 East Metropolitan Zone Standing Orders and Processes

Three issues were raised at the last East Metropolitan Zone, as follows:

1. Requirement to Record Votes
2. Acknowledgement of Country, and
3. Review of election processes.

Requirement to Record Votes

An item to amend the Zone's Standing Orders to include a clause requiring votes to be recorded will be included in the June Zone agenda.

Acknowledgement of Country

An acknowledgement of Country is included in the announcements of Zone agendas.

Review of State Council and Zone Chair Election Processes

The secretariat is proposing to amend the election process to enable nominations to be submitted in writing prior to the agenda being distributed, and subsequently in writing prior to the meeting, or at the meeting prior to the commencement of the election. This will ensure that all delegates will have the opportunity to nominate for office bearer positions prior to, or at, the Zone meeting where the election will take place.

Noted

4.2 Zone Status Report

A Status Report outlining the actions taken on the Zone's resolutions is enclosed as an attachment.

Noted

5. STATE COUNCIL AGENDA - MATTERS FOR DECISION

(Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council)

The full State Council Agenda can be found via link: [State Council Agenda - 4 May 2022](#)

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

Matters for Decision

5.1 Submission to Statutory Review of the Food Act 2008

That the submission to the Department of Health relating to the Statutory Review of the Food Act 2008 be endorsed.

AMENDMENT

Moved: Cr John Daw
Seconded: Cr Rashelle Predovnik

That the submission to the Department of Health relating to the Statutory Review of the Food Act 2008 be endorsed, subject to the submission making reference to the need to reduce constraints on home-based businesses and small producers in the Food Act.

CARRIED

5.2 Local Government Grant Scheme Funding

That WALGA advocates to the Minister for Emergency Services and the Fire and Emergency Services Commissioner for:

1. An allocation of Local Government Grant Scheme (LGGS) funding to undertake an audit of existing facilities, appliances, vehicles, and major items of equipment for both Local Government Volunteer Bushfire Brigades (BFB) and State Emergency Services (SES).
2. Following the completion of the audit, an allocation of funding through the Local Government Grant Scheme (LGGS) to prepare a Comprehensive Asset Management Plan that:
 - a. Aligns with the principles in the Department of Local Government, Sport and Cultural Industries' (DLGSC) Asset Management National Framework and Guidelines, and the Integrated Planning and Reporting Framework.
 - b. Forecasts the emergency response needs of communities across Western Australia over the next 10 years, to estimate the quantum of the facilities, appliances, vehicles, and major items of equipment that will be needed.
 - c. Outlines a 10 year forward plan of modifications, replacements and additions required.
 - d. Investigates the extent to which future BFB facilities can be co-located with other emergency services facilities.
3. The establishment of a Working Group involving WALGA, the Department of Fire and Emergency Services (DFES) and LGIS to oversee the preparation of the Comprehensive Asset Management Plan.
4. Support for the Comprehensive Asset Management Plan to be reviewed every five years.
5. Support for an increase in Local Government Grant Scheme (LGGS) funding to support the unsuccessful capital grants funding applications by Local Governments to the 2020 21 LGGS Capital Grants Committee.

RESOLUTION

Moved: Cr John Daw
Seconded: Cr Rashelle Predovnik

That the East Metropolitan Zone supports Matter for Decision, Item 5.2 as listed above in the May 2022 State Council Agenda.

CARRIED

5.3 Draft Active Travel to School Roadmap

That WALGA:

1. Endorses the Draft Active Travel to School Roadmap, subject to amending Urban Environment Initiative No 1 to "Consult local governments to identify sub-regional school transport challenges and amend existing planning guidelines and develop new guidelines where gaps exist"; and
2. Works with the Department of Transport to finalise the Roadmap and encourage Local Government participation in the initiatives identified where these offer solutions to the local issues encountered in each area.

AMENDMENT

Moved: Cr Brooke O'Donnell
Seconded: Cr Deborah Sessions

That the East Metropolitan Zone supports Item 5.3 subject to the following addition:

- 3. Advocate to Main Roads to ensure safe travel to school is maintained during roadworks.**

CARRIED

RESOLUTION

Moved: Cr George Sekulla
Seconded: Cr Catherine Erhrhardt

That the East Metropolitan Zone

- 1. Notes all Matters for Noting and Organisational Reports as listed in the May 2022 State Council Agenda.**

CARRIED

6. BUSINESS

6.1 WALGA Training to delivery Emergency Management for Local Government Leaders

WALGA is considering delivering the Emergency Management for Local Government Leaders course in conjunction with future upcoming Zone meeting in August and November.

A specialised and approved trainer will come to the Zone to deliver the 3.5 hour course. The course is targeted at CEO's, Directors, Managers, Mayors/Presidents and Elected Members.

Course Overview

As the sphere of Government closest to the community, Local Government is a key player when it comes to local Emergency Management preparedness, prevention, response and recovery. In a disaster, the community turns first to their Local Government for trusted leadership.

This course provides an essential overview of the role of Local Government leaders before, during and after an emergency. With a focus on the skills necessary to excel as a leader under pressure, this course will equip leaders with invaluable skills and tools to draw upon when your community is impacted by an emergency.

More information can be obtained at <https://walga.asn.au/training/book-a-course/emergency-management-courses/emergency-management-for-local-government-leaders>

The Zone consideration is requested to see if there is any interest in holding a training session on this subject prior to a future Zone meeting in June, August or November 2022.

Zone Discussion

A number of Elected Members noted their interest in this training.

Action:

WALGA training to contact all Zone Local Governments to arrange Emergency Management Training for leaders prior to a future Zone meeting.

7. OTHER BUSINESS

Nil

8. EXECUTIVE REPORTS

8.1 WALGA President's Report

Noted

8.2 State Councillor's report to the Zone

WALGA State Councillor Cr John Daw presented an update on the previous State Council meeting.

Noted

8.3 Department of Local Government, Sport and Cultural Industries Update

Not represented at the meeting.

9. NOTICE OF MOTIONS FOR THE FOLLOWING MEETING

Nil

10. DATE, TIME AND PLACE OF NEXT MEETING

RESOLUTION

That the next ordinary meeting of the East Metropolitan Zone be held on 23 June 2021 at the City of Bayswater commencing at 6:30pm.

11. CLOSURE

There being no further business the Chair declared the meeting closed at **7.16pm**