



WESTERN AUSTRALIAN
LOCAL GOVERNMENT ASSOCIATION

SOUTH WEST ZONE

MINUTES

DATE Friday 22 November 2019

COMMENCING 9.00 am

VENUE Shire of Manjimup

PROGRAM	9.00 am	Opening
	9.05 am	Business as per agenda
	10.15 am	Morning Tea
	10.45 am	Meeting resumes
	11.00 am	Presentations
	12.30 pm	Lunch

AGENDA FORMAT

The agenda is sent in two parts. The first, being the Zone Agenda, the second the State Council Agenda in PDF format. The State Council Agenda was emailed separately to members.

Members wishing to submit amendments to proposed motions are requested to forward a copy with a brief explanation to the Executive Officer at least 2 days prior to the meeting to enable distribution to, and consideration by members.

With the increasing size of attachments, which exceed Email, capacity Internet browser links have been provided to enable distribution of documents.

E R Fisher
Executive Officer

Distribution Lists (by Email to the following addressee)

M Archer G Henley Tony Nottle Kate Dudley	D Blurton S Stanley	M Osborne T. Smith	P Omodei A Campbell	Capel (Info) Ian McCabe M Southwell
Gaylene Godfrey A Schonfeldt M Bennett	D Taylor T Dean	T Clynych J Nicholas	S Addison - Brown I Earl	S Carstairs G Aird
Debbie Brown A Riordan P Gillett	B Piesse B Rose	C O'Brian (WALGA)	Vern McKay (Audit)	L Toohey DLG&CI

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1. Opening and Announcements

The President, Cr. T. Dean opened the meeting at 9.10 am and welcomed all present.

The Shire of Manjimup invites members and guests to attend an optional tour of the new PowerUp Electricity Museum in the Manjimup Heritage Park that is now nearing completion. The tour will commence after the lunch has concluded.

A copy of the SWZ Constitution has been circulated as an attachment.

2. Attendance & Apologies

The following attendance and apologies are recorded:

Local Government	Delegate		CEO	
Shire of Augusta – Margaret River	Cr. I Earl	Present	Ms. S Addison Brown	Present
Shire of Boyup Brook	Cr. R Walker Cr. Aird	Present Apology	Mr. S Alexander Mr. Carstairs	Present Apology
Shire of Bridgetown-Greenbushes	Cr. J Nicholas	Present	Mr. T Clynch	Present
City of Bunbury	Cr. T Smith	Present	Mr. M Osborne	Present
City of Busselton	Mayor G Henley	Present	Mr. T Nottle	Present
Shire of Capel	Cr. M Southwell	Present	Mr. I McCabe	Apology
Shire of Collie	Cr. S Stanley	Present	Mr. D Blurton	Present
Shire of Dardanup	Cr. M Bennett	Present	Mr. A. Schonfeldt	Present
Shire of Donnybrook-Balingup	Cr. B Piesse	Present	Mr. B Rose	Present
Shire of Harvey	Cr P Gillett	Apology	Mrs. A Riordan	Apology
Shire of Manjimup	Cr. P Omodei Cr J Darin	Present Present	Mr. A Campbell	Present
Shire of Nannup	Cr. T Dean	Present	Mr. D Taylor	Present
Executive Officer			Mr. E Fisher	Present

3. Visitors:

3.1 WALGA

Ian Duncan – Executive Manager Infrastructure

Ashley Robb – Project Officer, Planning

3.2 Other Guests

Ms. Melissa Tweed ,CEO – SWDC

Mr. Udam Wickremaratne - LGIS

3.3 DLGS & CI.

Mr. T Jones

4. Presentations

4.1 Host Council Presentation (on commencement)

Host shires are invited to provide a 15-20 minute presentation on current events affecting their local government area or to arrange an inspection of new or significant facilities of interest to members.

4.2 OAG Presentation

The Auditor General has advised that it is not now possible to make a presentation to the November Meeting. A copy of the item submitted in August has been forwarded to the OAG Office. The OAG have advised they would like to make a presentation to a meeting in the new year.

4.3 LGIS Presentation (est. time 1130 am)

A presentation by LGIS will be made as requested.

A copy of the PowerPoint has been forwarded to Councils.

4.4 SWDC

A brief presentation will be made by the new CEO of the SWDC Ms Melissa Tweed.

4A Ratification of Appointment of New Delegates

The Executive officer has been advised of the following nominations for delegates to the SW Zone.

Local Government	Delegate	CEO
Shire of Augusta – Margaret River	Cr I Earl*	Ms. S Addison Brown
Shire of Boyup Brook	Cr. G Aird	Mr G Carstairs
Shire of Bridgetown-Greenbushes	Cr. J Nicholas	Mr. T Clynych
City of Bunbury	Cr T Smith	Mr. M Osborne
City of Busselton	Mayor G Henley	Mr. T Nottle
Shire of Capel	Cr. M. Southwell	Mr. I McCabe
Shire of Collie	Cr. S Stanley	Mr. D Blurton
Shire of Dardanup	Cr. M Bennett	Mr. A. Schonfeldt
Shire of Donnybrook-Balingup	Cr. B Piesse	Mr. B Rose
Shire of Harvey	Cr. P Gillett	Mrs. A Riordan
Shire of Manjimup	Cr. P Omodei	Mr. A Campbell
Shire of Nannup	Cr. T Dean	Mr. D Taylor

MOTION

Moved	Cr. M Bennett	Seconded	Cr. P Omedei	Carried
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THAT the nominations be received and confirmed

4B Election of Office Bearers for the 2020 – 2021 years

The Executive Officer will call for nominations for the positions of:

Zone President and conduct an election and then,

Deputy President and conduct an election

Nominees for President

Cr. T Dean

Nominees for Deputy President

Cr M Bennett

4C Declaration of Results

The following are declared elected for a period of two years to expire at the meeting following the local government elections in 2012.

Zone President: Cr T Dean

Deputy President: Cr M Bennett (nominated Cr Dean seconded Cr Omodei)

The following are nominated as delegates to the WALGA State Council

Delegate: Zone President Cr Dean

Deputy: Deputy Zone President Cr Bennett

4D Appointments of Delegates to State Council

MOTION

Moved	Cr. I Earl	Seconded	Cr. B Piesse	Carried
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THAT the Zone President Cr T Dean and Deputy President Cr M Bennett be appointed as delegate and proxy to the State Council for the SW Zone.

4E Appreciation of previous delegates service

MOTION

Moved	Cr. Bennett	Seconded	Cr B Piesse	Carried
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THAT the Executive Officer write to retiring members of the SWZ – WALGA thanking them for their past service as members and inviting them to attend the next meeting to receive an appreciation plaque in accordance with Zone policy attached.

5. Confirmation of Previous Minutes

Corrections

Record Cr Pratico as an Apology

MOTION

Moved	Cr. Smith	Seconded	Cr. M Bennett	Carried
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THAT the minutes of the meeting held at the City Of Bunbury on 30th September 2019 are confirmed as a true and correct record of the meeting.

6. Business Arising

6.1 Assessment Standards of Financial Sustainability of Councils. This has been referred to the OAG. Refer to item 5.5 SC Agenda

6.2 Access & Inclusion Alliance South West Proposal. *This report (Item 6.6) be referred to the CEOs for further report.*

CEO City of Bunbury will coordinate a submission to next meeting.

6.3 Response from Minister Hon Alannah MacTiernan MLC) regarding Bunbury Port Development. A copy of letter is shown in the attachments.

6.4 Family and Domestic Violence Advocacy submission to WALGA. A response has been received from WALGA and has been circulated separately to members, including the mover and seconder of the motion on 12 September 2019 by Email. . A copy of letter is shown in the attachments providing details of intended actions.

7. Reports

7.1 WALGA State President's Report September

MOTION

Moved	Cr. S Stanley	Seconded	Cr M Southwell	Carried
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THAT the report be received.

Western Australian Local Government Elections

Local Government elections were recently conducted in Western Australia. The Western Australian Electoral Commission released this year's participation rate at 28.5%, a drop from 2017, at 34.5%. However, it is on par with the trend of previous participation rates at 27.5% in 2015 and 27.8% in 2013

In fact, participation rates have been relatively unchanged since the introduction of postal voting in the late 1990s. Prior to the availability of postal voting in most Local Government elections, participation rates averaged just 15%.

Despite the boost in participation rate from the introduction of postal voting, the evidence shows this method is becoming more expensive and less appealing, with a decline in postal services.

The decline led to postal issues that affected many regional communities, with voting packages failing to arrive on time. Anecdotally, a number of metropolitan residents had the same issue.

The Local Government Minister was made aware of this matter and has committed to undertaking a review, in partnership with WALGA and the Electoral Commission, in the New Year.

Postal issues aside, this year's participation rate is mostly what can be expected from voluntary voting. Despite media reports that argued for the need to spend more money on marketing campaigns to encourage the community to vote, community issues ultimately influence voter participation in the Local Government elections.

Research undertaken by WALGA has failed to identify a statistical correlation between Local Government general election advertising campaigns and overall voter turnout. Instead, the research demonstrated that critical or topical issues and high profile candidates are the highest contributing variables to voter participation at elections.

This year WALGA and the State Government launched a joint campaign to encourage nominations that represented the diversity in our communities.

This campaign aimed to reach individuals from diverse backgrounds who wanted to participate in community debate and pleasingly the campaign saw more than the expected number of people completing the mandatory online induction process to run for election.

The Government has already strongly signalled that it does not favour a move to compulsory voting for Local Government elections however with legislative reform underway the Association will consult closely with our members to adequately test any proposed policy changes.

Select Committee into Local Government

On 26 June 2019 the Legislative Council established the Select Committee into Local Government (Committee) to inquire into how well the system of local government is functioning in Western Australia. The Committee's reporting date is 26 June 2020.

The Committee received a significant response to its call for submissions; 276 submissions have been received and are being considered by the Committee.

According to the Committee –

“The submissions provide a range of perspectives both from within and outside of local government, and canvass a wide range of issues. Some submissions explicitly address the Committee's terms of reference and discuss broad issues

regarding the system of local government in Western Australia. Other submissions express strong views about individual local governments, or provide detailed information about specific issues or challenges relating to local government. The Committee will examine a range of systemic issues raised in submissions.”

The Committee has conducted preliminary private briefings with the Department of Local Government, Sport and Cultural Industries, WALGA, and the Office of the Auditor General and has recently commenced public hearings. WALGA has been advised that it will be required to give evidence at future public hearings with the first likely to focus on Local Government Insurance Services.

Local Government Act Review Update

The review of the *Local Government Act 1995* is an important opportunity to transform the statutory framework that defines and limits Western Australian Local Government activities. WALGA has advocated strongly for a ‘Principles over Prescription’ approach to the Act Review and active promotion of the benefits of the general principles as listed below. Intended to safeguard against the new Local Government Act becoming overly prescriptive, these principles are:

1. Provide for a flexible, principles-based legislative framework;
2. Uphold the General Competence Principle currently embodied in the current Act;
3. Promote a size and scale compliance regime;
4. Promote enabling legislation that empowers Local Government to carry out activities beneficial to its community taking into consideration the Local Government’s role in creating a sustainable and resilient community through - Economic Development; Environmental Protection; and Social Advancement.

WALGA has advocated for the Government to reconsider its approach to the legislative review through the establishment of an independent panel of experts to guide the process. Pleasingly the Local Government Minister recently announced the formation of an expert panel to progress the development of the new Local Government Act.

The Local Government Review Panel will consider and recommend high-level direction and guiding principles for the new Act.

The Panel will also continue to engage with the sector, community and stakeholders, and make recommendations on the requirements of a new Local Government Act to meet the future needs of Local Government.

The panel will be chaired by Balcatta MLA David Michael and joined by fellow panel members:

- Professor John Phillimore, Executive Director of the John Curtin Institute of Public Policy;
- A/Professor Graham Sansom of the University of Technology Sydney;
- Ms Anne Wood, Partner at Kott Gunning Lawyers, who specialises in local government law;

- Mr Henry Zelones OAM, the former long-serving Mayor of the City of Armadale; and
- Mr Duncan Ord OAM, Director General of the Department of Local Government, Sport and Cultural Industries.

The panel will look at best practice models in Australia and overseas as well as feedback from the recent consultation on WA's Local Government Act 1995

Coastal Adaptation Planning and Funding

I recently met with the WA Premier, Treasurer and Ministers for Local Government and Environment, to reiterate the need for all levels of Government to support local government in its coastal management responsibilities. As I highlighted at the last ALGA Board meeting, in August the Western Australian Government released its state-wide Coastal Erosion Hotspot Report that has identified 55 high priority hotspots requiring a conservatively estimated \$110 million to address over the next five years. The WA Premier sought support at the last COAG meeting in Cairns for a national response.

The recent discussion with the Premier and Ministers indicated that the issue was on the agenda for the November 8th meeting of Environment Ministers. It is pleasing that the issue is now on the national political agenda.

Accordingly, I reiterate the imperative for ALGA and its members to orchestrate a campaign to advocate to the Federal and respective State Governments for the:-

- Introduction of a national funding formula to provide the resources necessary to manage and maintain the coast effectively on behalf of all Australians, including the funds needed to increase the adaptive capacity of Councils to address climate impacts.
- Allocation of additional Financial Assistance Grants to address coastal hazards, and broadening of the range of 'disabilities' listed under Financial Assistance Grants to include factors such as the vulnerability of coastal areas and communities to coastal hazards.
- Development of an intergovernmental agreement on the Coastal Zone that will provide a co-ordinated national approach to coastal governance through and in cooperation with Australian state, territory and local governments and clearly define the roles and responsibilities of each tier of government in relation to coastal zone management.
- Creation of a National Coastal Policy, the basis of which is formed by the intergovernmental agreement on the Coastal Zone, that outlines the principles, objectives and actions to be taken to address the challenges of integrated coastal zone management for Australia.
- An increase in funding for Australian climate science research programs conducted by CSIRO and other research bodies, including the restoration of funding for the National Climate Change Adaption Research Facility or establishment of a similar body, and continuing support for CoastAdapt. This is essential to ensure that appropriate guidance in responding to coastal hazards is

accessible by Australia's coastal Councils so that coastal communities and assets are adequately prepared to address the adverse effects of climate change impacts

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Preferred Supplier Program – National Contracts

WALGA continues to participate strongly in the development and use of national supplier contracts. In September of this year, the National Microsoft Arrangement was finalised with Stage 2 going live and being made available to WALGA and LGANT local government members. Other states such as Local Government Associations of SA and Victoria will consider the appropriateness of entering into the arrangement once their current arrangement with Microsoft expires.

The arrangement allows for better than government discounted pricing of up to 10 per cent on enterprise agreements with additional features including aggregation the need of smaller local governments in order to overcome barriers of entry due to minimum threshold level requirements. This approach is a first for Microsoft globally and will allow many smaller local governments that previously did not have access to the full range of Microsoft products to have the same access as larger local governments at the same discounted pricing.

A new and additional category under the arrangement allows suppliers to provide cloud based solutions with software licensing as a service to local governments. This will assist many smaller local governments that are not interested in participating in an enterprise agreement and in purchasing licenses only but would rather seek a solution in the delivery of a service. The supply of Microsoft licenses would be incidental in the delivery of the solution. This approach is particular useful in the growing adoption of smart city solutions to everyday challenges. It also allows local governments to scale up or scale down their requirements, thereby minimising cost and budget constraints.

The new contract will be in place at least until end of March 2022 with a possible extension to 2025.

Regional Health

As is experienced across the Nation, Provision of quality Health services to regional WA continues to be a high priority and one that continues to require dedicated attention from WALGA, particularly Local Government's role in service provision and support.

The Association has been working in this area since at least 2002 and has endeavoured to support its members in advocating for better solutions to address this serious issue.

In May 2018 WALGA conducted the Regional Health Services in Western Australia Survey of Local Governments, receiving a total of 161 responses from 91 Local Governments, representing 66% of members. Of the total 91 participating Local Governments, 31 Wheatbelt Local Governments participated in the survey.

The predominant themes from WALGA's survey were:

1. Workforce challenges in recruiting and retaining doctors, nurses and allied health staff (health professionals).

2. Distance to travel to see a health professional.
3. Access to health professionals (Hours of operation or number of staff providing service).
4. Aged care services for people to stay within their region as they age are limited.

Following a Health Services event in early 2019, attended by many regional members, a Wheatbelt Regional Health Services Forum was held in partnership with the North Eastern Wheatbelt Regional Organisation of Councils (NEWROC) in Trayning on 20 September 2019. The Forum was held with key service providers and stakeholders; WACHS, St John Ambulance, WA Primary Health Alliance (WAPHA), Royal Flying Doctor Service (RFDS), Regional Development Australia (RDA) and the Hon Mia Davies MLA. There were 52 participants in this Forum.

The event recognised the increase in challenges and issues arising in the health sector across the region and provided an opportunity for Local Governments in the Wheatbelt to receive vital information about health services from key health service providers and stakeholders and to discuss solutions specifically targeted to the region. The Forum has further provided key actions to assist with WALGA's advocacy moving forwards to support members in the country as well as the overall health and wellbeing of communities that Local Government serve.

5G Telecommunications

Following consultation with members WALGA has made a submission to the House of Representatives Standing Committee on Communications and the Arts *Inquiry into the deployment, adoption and application of 5G in Australia*. Local Governments have highlighted risks to the functionality of existing infrastructure that 5G antennas may be attached to and the potential cost impacts when telecommunications infrastructure needs to be relocated or removed to facilitate developments in the road reserve. 5G mobile phone antennas appear to be defined as low impact facilities in the 2018 Determination and therefore Local Governments would only be notified of their installation. The Association asserts that while one antennae may be of low impact, numerous of these have a cumulative, significant impact and there should be a requirement to follow an approval process.

LED Street Lighting

Following extensive advocacy, the major electricity distributor has now added 3000K LED street lights as an option and the default replacement for failed luminaries on Local Government roads. This is a further step in providing opportunities to increase efficiency and performance of street lighting in WA.

Wheatbelt Secondary Freight Network

The Roads of Strategic Importance Initiative (ROSI) funded project to upgrade a network of 80 secondary freight routes connecting the National and State highways with businesses in the Wheatbelt region is continuing with the Federal Government indicating a keen interest in accelerating on-ground work as much as possible.

The Commonwealth has allocated an initial \$70 million to deliver the highest priority projects across the network as part of the Roads of Strategic Importance initiative. State and Local Government funding commitments will be added to this. The WSNF working

group model is believed to be the largest place based regional collaboration of LGAs in Australia.

Project Governance arrangements were recently agreed by the 42 participating Local Governments. On-ground works are scheduled to commence in February 2020.

Heavy Vehicle Access

The ability of Local Governments to manage access for vehicles that are longer and/or heavier than standard is being challenged by proposed changes to Restricted Access Vehicle network conditions. Local Governments that depend on agreements with mining companies to contribute to the costs of maintaining access roads are particularly impacted by foreshadowed changes.

PRESIDENT'S CONTACTS

From the 5 September to 3 December 2019 period, contacts that have occurred or are scheduled to take place prior to the September State Council meeting are as follows:

State Government Relations:

- Hon. David Templeman MLA, Minister for Local Government; Heritage; Culture and the Arts
- State Local Government Partnership Agreement Leadership Group Meeting.

Local Government Relations

- ALGA Board Meeting X 2
- Municipal Waste Advisory Council
- LGIS Board Meeting
- Local Government Act Reference Group meeting
- Productivity Commission meeting
- LGANT Conference
- State Road Funds to Local Government Advisory Committee meeting
- New Councillor Seminar
- ALGA National Local and Transport Roads Congress
- Civic Sunday Service
- Select Committee Hearing
- Local Government House Trust Board of Management Meeting
- Executive Committee Meeting
- LGIS Event Key Stakeholder Lunch
- City of Armadale Civic Cocktail Function
- Shire of Chittering, CEO Matthew Gilfellon, President Cr Don Gibson & Deputy President Cr John Davis
- City of Subiaco Mayor Penny Taylor
- President's End of Year Cocktails
- Mining Communities Policy Forum

Conferences / Workshops / Public Relations

- Flashpoint – Seven West Media
- RAC Breakfast with Charles Montgomery
- RAC meeting with Pat Walker
- Town Team movement meeting
- RAC President's Cocktail Reception

- Local Government and Mental Health Forum
- Remembrance Day Service Kings Park RSLWA
- Men's Shed WA meeting with Gary Bryant and Russell Candy
- Meeting with Henry Zelones OAM

Zone Meetings

- Pilbara Country Zone Meeting

7.2 WA Zone Update Issued by the Department of Local Government, Sport and Cultural Industries

Sport & Recreation – Troy Jones

The departments CSRFF, which is a state-wide scheme aimed at contributing up to 1/3rd of the total project cost for basic sporting infrastructure, has been limited to \$12M for several years and is regularly oversubscribed. With the continual pressure on this fund it is imperative that regular communication is undertaken across LG boundaries.

In the SW, a 10-year facility guide has been developed with each LG outlining potential sports facility projects. This plan allows each LG to understand what other LGs are considering and also enable a coordinated approach for CSRFF applications, removing the possibility of similar projects competing against each other. This plan is not a public document, as it is imperative to avoid raising expectation within communities. The plan is a live document coordinated by the DLGSC – SW office of which LG can refer to for capital investment.

Reviewing of this 10-year plan will occur annually with LGs requested to partake in discussing potential projects amongst their peers and have an informal agreement as to what may be deemed a higher priority.

MOTION

Moved	Cr. P Omodei	Seconded	Cr. Cr S Stanley	Carried
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THAT the report be received.

7.3 Executive Officer Replacement

MOTION

Moved	Cr B Piesse	Seconded	Mayor G Henley	Carried
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THAT:

- a. **The resignation of the Executive Officer be received**
- b. **That a sub-committee be appointed by the Zone President to present a n options paper be presented to the next meeting**

Report

The current Executive Officer was appointed in 2003 and has now served in this role for 16 years. It is now his intention to retire once suitable replacement arrangements can be effected.

Consideration should now be given to appointing a new EO, noting that WALGA have previously offered to provide administrative support at no cost to the Zone.

It will be necessary to consider:

- The extent of the services that will be provided by WALGA,
- Organisation of Zone meetings and liaison with host Councils
- Invitations and scheduling of guest presenters
- Management of agenda items from Councils and correspondence
- Disbursement of the of the existing funds, possibly reimbursement to member Councils

It is recommended that the Zone consider a timetable to effect a smooth transition in executive functions including the transfer of bank signatories.

7.2 Proposed alternative to the CA07 Restricted Access Vehicle Operating Condition

MOTION

Moved	Cr. P Omodei	Seconded	Cr. Bennett	Carried
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THAT the South West Zone appoints Cr. Piesse to be its representative on the CA07 Restricted Access Vehicle Operating Condition.

Background

At the December 2018 meeting State Council resolved that WALGA:

1. Opposes withdrawal of the “Letter of Approval” Restricted Access Vehicle Operating Condition until an acceptable alternative to Local Government is developed;
2. Supports the position that Local Governments not use provision of the Letter of Authority to charge transport operators to access the Restricted Access Vehicle network;

3. Supports the development of standard administrative procedures including fees and letter formats;
4. Supports the practice of Local Governments negotiating maintenance agreements with freight owners/ generators in cases where the operations are predicted to cause extraordinary road damage as determined by the Local Government; and
5. Advocates to Main Roads to establish a stakeholder working group to develop an appropriate mechanism through which the increased infrastructure costs from the use of heavy vehicles and those loaded in excess of limits (concessional loading) can be recovered from those benefiting, and redirected into the cost of road maintenance.

Comment

Main Roads are proposing an alternative to the CA07 condition which will replace the condition with a notification process. They are presenting the proposal to all Regional Road Groups and have requested Local Governments provide feedback through an online survey.

WALGA is establishing a stake holder working group to advise if the proposal is “an acceptable alternative”, or to recommend amendments to Main Roads WA and to advise a policy position for State Council consideration. In accordance with the State Council resolution each Zone is invited to nominate a representative to serve on the Group.

Please supply name and contact details before Wednesday, 4 December 2019 to Audra de Pina, Administration Officer, Infrastructure, on (08) 9213 2059 or email AdePina@walga.asn.au

For further information please contact Mark Bondietti on 9213 2040 or email mbondietti@walga.asn.au

7.3 Implications of Biodiversity Conservation Act on the application of the Bushfires Act

MOTION

Moved	Cr I Earl	Seconded	Cr. B Piesse	Carried
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THAT the EO write to the Minister for Environment and the Minister for Emergency Services seeking clarification on the adverse implications and unintended consequences impacting on volunteer fire fighters and landowners of the requirement to comply with section 150 of the Biodiversity Conservation Act (2016)"c.

A copy of the letter will be forwarded to WALGA

Comment: the perceived concerns include:

- a. Limited departmental staff (4) managing the applications
- b. Timeliness of responses – noting that many requirements for mitigation burning are immediate or extremely short term (approval in needed within days)
- c. Implications for BFB volunteers including:

- d. the potential reluctance by brigades to conduct mitigation back burning due to excessive paperwork and the personal financial penalties under the Act
- e. the resultant negative impact on fire mitigation which is contrary to current government policy to mitigate fire risks
- f. The reluctance of Fire Control Officers to approve burning permits
- g. The extent of the process based application requirements
- h. Any addition insurance implications and costs
- i. Negative impacts on recruiting BFB volunteers
- j. Difficulties in landowner accessing bushfire mitigation through local BFB or undertaking personal fire mitigation activities

The entire process appears to be contrary to the present initiatives for improved mitigation in the given the changing environment and the disastrous fires currently occurring in Australia.

Report

The Shire of Augusta Margaret River has reported that The Community Emergency Services Manager (CESM) for the Shire of Augusta Margaret River received a briefing from the head of Threatened Species DBCA at the CESM conference, where he advised the following:

- There are no exemptions from any requirements imposed under the Biodiversity Conservation Act under the Bushfire Act apart from Emergency Suppression Activities.
- This means that new firebreaks and APZ along with mechanical fuel reduction will also require compliance.

In order to ensure that volunteers are protected from prosecution, Local Governments need to ensure that they are making private landowners/occupiers are aware of the act. Unfortunately due to the nature of the Threatened Fauna it will impact the majority of hazard reduction burns undertaken in some local government areas.

The only activities that will not require changes to local government procedure are as follows: -

- Pile Burning
- Stubble Burning
- Windrow Burning

Therefore when the Bush Fire Brigades 's receive a request to either issue a Permit to set fire to the bush or assist with a Hazard Reduction Burn the following is to apply: -

Permit – Special condition to be added worded as follows: -

"Comply with section 150 of the Biodiversity Conservation Act (2016)"

Request for hazard Reduction Burn – Additional declaration required.

The attached form "Conservation Act Requirements" will now be required before any requests will be actioned and approved. This does include a web address for those landowners seeking additional information on how to comply.

Additionally, attached is the following information in order to assist the land owners in the process: -

- How to obtain Fauna information that may impact a private property if the owner is not aware what may be present.
- Application for Permit.
- Framework for Assessment which must be completed to support the application.

This is a significant change and will reduce the capacity of private property owners to undertake this important mitigation work, however local government has an obligation to make landowners aware of their requirements

The above supporting documents have been circulated separately.

8. State Council Agenda

The State Council Agenda numbers and page numbers have been retained for easy reference.

8.1 Endorsement of State Council Recommendations

MOTION

Moved	Cr I Earl	Seconded	Cr B Piesse	Carried
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THAT the recommendations in the State Council Agenda Being items 5.1 – 5.17 EXCEPTING 5.5,5.8,5.15 be endorsed.

8.2 Items Excluded for further discussion/amendment

Item Nos. 5.5, 5.8, 5.15,12 & 5.12

MOTION

Moved	Cr. Piesse	Seconded	Cr. S Stanley	Carried
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8.2.1 Proposed Amendments

State Council Item 5.5

MOTION

Moved	Cr. S Stanley	Seconded	Cr. M Southwell	Carried
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5.5 THAT WALGA advocate for a complete review of of Government Financial Management Regulations in consultation with the Auditor General's office, with consideration of:

- ***Bands of local government to reflect the diversity of local government operations across the state.***
- ***Calculation methods including inclusions and exclusions of grant funding and expenditure***
- ***Fluctuations from year to year***

State Council Item 5.15

MOTION

Moved	Cr. S Stanley	Seconded	Cr. P Omodei	Carried
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5.15 THAT the WALGA submission on the Climate Change in Western Australia Issues Paper be endorsed, with the following amendment to Section 1.1, fourth bullet point:

"transitioning affected workers in the Collie region and support the diversification of the Collie and South West economies"

State Council Item 5.8

No Change

State Council Item 5.9

No change

State Council Item 5.12

MOTION

Moved	Cr. T Smith	Seconded	Cr. I Earl	Carried
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5.12 THAT The recommendation be amended by the addition of a further paragraph,

That WALGA advise DMIRS that it is considered that the local government be permitted to opt out of the approvals for single residential dwellings, therefore allowing private registered building surveyors to perform those functions.

MOTION

Moved	Cr. S Stanley	Seconded	Cr. M Southwell	Carried
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THAT the amendments and items 5.8 and 5.9 be adopted AND ITEMS 5.8 & 5.9 BE ENDORSED.

8.3 Matters for Noting/Information - Item 6.1

MOTION

Moved	Mayor G Henley	Seconded	Cr. I Earl	Carried
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THAT the items be received

5.	MATTERS FOR DECISION	6
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THAT the items be received

8.5 Department of Local Government, Sport and Cultural Industries Report

The letter from the Director-General is attached at the end of the Agenda and members are invited to make recommendations for submission.

9. Discussion Forum/Zone Agenda Items/Strategic Issues

Items submitted for discussion

- Roads to Recovery
- Biosecurity issues,

Request member councils submit comments to the EO for inclusion in the agenda. Also seek advice from WALGA as to representations on amendment to the BAM Act

- Significant delays in approvals for permits to clear roads
- Verge clearing

SOUTH WEST COUNTRY ZONE STATUS REPORT

Zone	Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
Sth West C	2019 March 22 Zone Agenda Item 7.7 Funding Commitment Towards Strategic Transport Network Infrastructure In South West Western Australia	<p>1. That the South West Zone of WALGA adopts an advocacy position of seeking a commitment to funding from:</p> <ul style="list-style-type: none"> a. Western Australian State Government; and/or b. Australian Federal Government; and/or c. Private industry to better manage the ever increasing numbers of heavy vehicle haulage and light vehicle users within the south-west (particularly including South Western Highway), including the possibility of re-instating and re-opening the disused South West Railway, as well as the future expansion and improvements of our road networks for the south-west region as part of the investment of our future infrastructure and road networks. <p>2. That the South West Zone of WALGA requests the WALGA State Council to consider adopting the advocacy position outlined in Recommendation 1, above.</p>	The Infrastructure Policy Team requested that the Association investigate the need for and feasibility of developing a road project advocacy tool to support Local Governments and Zones in their advocacy for specific road developments given the large number of potential projects across the State.	February 2020	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031
Sth West C	2019 March 22 Zone Agenda Item 7.3 Domestic Violence Communities	<p>That</p> <p>The SWZ request WALGA to begin to develop an advocacy position on family and domestic violence.</p> <p>A sector working group is formed to guide the consultation process and a state wide forum be held to raise awareness of the issue within the sector</p> <p>A formal request be made that Our Watch</p>	<p>WALGA has met with Mental Health Commission, WA Association of Mental Health and made contact with officers at the Shire of Augusta Margaret River to commence scoping a session that brings key stakeholders together to discuss and learn from recent examples with a proposed date of 20 May 2019 in the pipeline. At confirmation from Local stakeholders, Our Watch can be invited.</p> <p>The Association is currently in conversation with Our Watch to find a suitable date for a WA Local</p>	Ongoing	Joanne Burges Executive Manager, People and Place jborges@walga.asn.au 9213 2018

		and other key stakeholders are invited to present to the sector.	<p>Government Mental Health forum to be convened in the second half of 2019.</p> <p>A Mental Health and Local Government was held in Perth on 11 November 2019. WALGA continues to meet with the Mental Health Commission to strengthen the partnership potential to garner further support for Local Government.</p>		
Sth West C	2017 November 24 Zone Agenda Item 9.2 Shire of Capel Submission Local Government Grant Scheme (ESL) Eligible Expenditure	<p>That WALGA be requested to lobby the State Government for:</p> <ol style="list-style-type: none"> 1. A comprehensive review of items of eligible expenditure under the Local Government Grant Scheme to enable the full costs of operating Volunteer Bush Fire Brigades to be met; and <p>The establishment of the general principle of equality of eligible expenditure across all emergency services for operating costs associated with their activities.</p>	<p>The State Government has advised that the recommendations from the Economic Regulation Authority review of the Emergency Services Levy is being considered as part of the Machinery of Government process currently reviewing the structure of DFES. This process includes a review of the ESL governance and operational arrangements.</p> <p>WALGA will continue to lobby for a review of the items of eligible expenditure under the Local Government Grant Scheme to enable the full costs of operating Volunteer Bush Fire Brigades to be met; and the general principle of equality of eligible expenditure across all emergency services for operating costs associated with their activities.</p> <p>WALGA are in discussions with DFES regarding a comprehensive review of the eligible and ineligible item lists contained within the Local Government Grant Scheme Manual.</p> <p>WALGA most recently met with DFES on 21 May 2018 to discuss the Local Government Grant Scheme. The Association was pleased to hear there is recognition of the need for a review, particularly since the State Governments announcement of a Rural Fire Division and subsequent mitigation funding announced in the recent state budget. This provides a timely opportunity to review the principles and associated procedures manual. WALGA welcomed this approach and it is the Associations aim to build on the contributions of members during the Review of the ESL conducted by the Economic Regulation Authority. Further meetings with DFES will be established in late July to progress the scope of a review.</p>	Ongoing	Joanne Burges Executive Manager, People and Place jborges@walga.asn.au mailto:wcarter@walga.asn.au 9213 2018

			<p>A meeting is scheduled for 17 August and outcomes will be communicated the week following along with updates provided at the zone meetings.</p> <p>WALGA are working with DFES to finalise a discussion paper and workshop to initiate a review Local Government Grants Scheme. The sector will be notified of the engagement and consultation strategy once finalised.</p> <p>WALGA have been successful in advocating and establishing a working group led by DFES to review the LGGS. Please refer to Item for noting in the State Council agenda.</p>		
Sth West C	30 August 2019 Zone Agenda Item 7.6 Amendments to CALM Act	<p>That the SW Zone request WALGA lobby;</p> <p>A. For policy change of the Conservation and Land Management Act 1984 to ensure impacted landholders are adequately supported and recompensed in the instance where State Government activities and/or incidents resulting in damage to property; and</p> <p>B. Seek clarification on the status of the Department of Conservation and Attractions Good Neighbor Policy and when (or if) it applies; and</p> <p>C. That the State Government widely communicate the amendments made in 2016 to Section 132 of the Conservation and Land Management Act 1984 and the implications of these amendments on landholders; and</p> <p>D. That the State Government recompense impacted landholders from the Lewana and Blackwood Complex bushfires.</p>	<p>WALGA has written to the Department of Biodiversity Conservation and Attractions, and is awaiting a response.</p>	November 2019	Mark Batty Executive Manager Environment and Waste Mbatty@walga.asn.au 9213 2078
Sth West C	2018 24 August Zone Agenda Item 7.1 Restrictions on taking gravel	<p>THAT:</p> <p>The South West Zone of WALGA:</p>	<p>WALGA raised with the Director General of the Department of Biodiversity, Conservation and Attractions (DBCA) at the next meeting. The</p>	November 2019 Ongoing	Mark Batty Executive Manager Environment and Waste

	from DBCA Reserves	<p>1. Request WALGA to seek reconsideration of present DBCA (Parks and Wildlife Service) policy/position of refusing approval and/or prohibiting access by local governments to extract gravel on DBCA reserves and forest areas.</p> <p>Propose a policy to DBCA that protects forests from the spread of dieback while allowing access to gravel for road building by local government authorities</p>	<p><i>Conservation and Land Management Act (1984)</i> may allow the Director General to enter into agreements that may include such activities. Final agreement will need to be sought by the Conservation Commission.</p> <p>Access needs to be negotiated, in the first instance, with the DBCA Regional Manager.</p> <p>Ongoing.</p>		<p>Mbatty@walga.asn.au 9213 2078</p>
Sth West C	<p>30 August 2019 Zone Agenda Item 7.1</p> <p>Assessment Standards of Financial Sustainability of Councils.</p>	<p>That the SW Zone request WALGA lobby;</p> <p>A. For a review of DLGC sustainability measures (ratio benchmarks) in conjunction with the AOG and consider;</p> <p>1. That Adverse trends identified by auditors based on ratios should be made on three- or five-year rolling averages rather single years to account for year to year anomalies including revaluations or accounting reclassifications.</p> <p>2. That Separate benchmarks be established in accordance with individual Councils band level as the current methodology is a one size fits all approach and does not reflect financial capacity or geographical area.</p> <p>B. DLGC to provide support and advocacy to the local government sector on issues including the rate ability of land under state agreement acts with a view to improving the sustainability of Local Governments</p>	<p>The issue of the adequacies of the current financial ratios required for the Local Government sector has been raised by a number of Local Governments following this year Auditing by the Office of the Auditor General.</p> <p>WALGA contracted experience Local Government financial management consult Ron Back to review the current ratios with a view of identifying meaning full ratios and appropriate indicators.</p> <p>Please refer to item 5.5 of the December 2019 State Council Agenda.</p> <p>In addition item 5.6 of the State Council agenda includes an item on the Office of Auditor General carrying out Local Government Audits.</p>	November 2019	<p>Tony Brown Executive Manager Governance and Organisational Services 9213 2051 tbrown@walga.asn.au</p>
Sth West C	<p>2019 May 3 Zone Agenda Item 9.4 Charitable Organisations – Rate Exemption</p>	<p>That the SWZ request that WALGA continue to lobby the State Government to consider the removal of rate exemptions for charitable organisations under the Local Government Act 1995 and that an</p>	<p>The Zone position is consistent with the following long held sector position;</p> <p>1. Amend the Local Government Act to clarify that Independent Living Units</p>	November 2019	<p>Tony Brown Executive Manager Governance and Organisational Services 9213 2051 tbrown@walga.asn.au</p>

		<p>alternative position may be implementing a rebate similar to the Pensioners and Seniors Rebate Scheme.</p>	<p>should only be exempt from rates where they qualify under the Commonwealth Aged Care Act 1997; and</p> <p>2. Either:</p> <p>(a) amend the charitable organisations section of the Local Government Act 1995 to eliminate exemptions for commercial (non-charitable) business activities of charitable organisations; or</p> <p>(b) establish a compensatory fund for Local Governments, similar to the pensioner discount provisions, if the State Government believes charitable organisations remain exempt from payment of Local Government rates.</p> <p>In addition the following position has been added following the recent consultation on phase 2 of the Local Government Act review:</p> <p>Request that a broad review be conducted into the justification and fairness of all rating exemption categories currently prescribed under Section 6.26 of the Local Government Act.</p> <p>WALGA will continue to advocate for this position through Phase 2 of the Act Review process.</p> <p>Ongoing</p>		
Sth West C	2019 May 3 Zone Agenda Item 9.5 Landgate Valuation Services	<p>That the SWZ:</p> <p>1 Request that WALGA lobby the State Government for the provision of increased funding to address resourcing issues within Landgate</p>	<p>WALGA has recently written to the Government regarding the provision of increased resources for the processing of valuations.</p>	November 2019	<p>Tony Brown Executive Manager Governance and Organisational Services 9213 2051 tbrown@walga.asn.au</p>

		<p>Valuation Services to ensure timely processing of valuation services for Local Governments;</p> <p>2 Writes to the Valuer-General indicating its concern regarding the deterioration of services to Local Government over the past 12 to 24 months; and</p> <p>3 Invites a representative from Landgate's Valuation and Property Analytics Team to a future meeting of the SWZ to discuss some of the issues faced by the members.</p> <p>4 Request Landgate to review Timelines of Mining revaluations.</p>	A response will be provided to the Zone when received.		
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11. Finance

11.1 Financial Reports

SOUTH WEST ZONE WA LOCAL GOVERNMENT ASSOCIATION

FINANCIAL REPORT FOR THE PERIOD ENDED 31 OCTOBER 2019

DETAILS	2018/19 ACTUAL \$	2019/20 ANNUAL BUDGET \$	2019/20 ACTUAL TO DATE \$
Opening Funds at 1 July	<u>12,323</u>	<u>12,521</u>	<u>12,521</u>
<u>Revenue</u>			
Interest on Investment	0	100	0
Member Council Contributions	7,200	7,200	6,600
Total Revenue	7,200	7,300	6,600
<u>Expenditure</u>			
Secretarial Service	(7,000)	(7,000)	(1,400)
Miscellaneous Expenses	(165)	(150)	(23)
Total Expenditure	(7,165)	(7,150)	(1,423)
Surplus (Deficit) for Period	35	150	5,177
Closing Funds at 31 October 2019	12,358	12,671	17,698

Closing Funds at 31 October 2019 Represented By:

Cash at Bank

Cheque Account	\$5,605
Term Deposit - Holding Investment	\$12,093
	\$17,698

Less Creditor – Secretarial Fee

(\$0)

Net Assets Available at 31 October 2019

\$17,698

11.2 Payments

Executive Officer for administrative services

\$1400

MOTION:

THAT:

- The financial report be received and account be approved for payment.***

Moved	Mayor G Henley	Seconded	Cr I Earl	Cd
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12. Schedule of meetings 2020

WALGA have advised below the preferred meeting dates for Zones and State Council in 2020.

Please note that State Council has not yet endorsed these dates, however it is anticipated this will be done at the December 2019 State Council meeting.

PREFERRED DATES FOR ZONE MEETINGS	STATE COUNCIL MEETING DATES 2020
Friday 21 Feb to Friday 28 Feb	Wednesday 4 March
Friday 24 April to Friday 1 May	Regional Meeting Wednesday 6 May xx pm Venue TBA
Friday 19 June to Friday 26 June -	Wednesday 1 July
Friday 21 Aug to Friday 28 Aug -	Regional Meeting 3-4 September Venue TBA
Friday 20 Nov to Friday 27 Nov	Wednesday 2 December

The recommended dates for the 2020-year to retain the 4th Friday meeting schedule are as follows

MEETING DATE**PROPOSED VENUE**

28th February 2020

Augusta Margaret River

24th April 2020

Boyup Brook

26th June 2020

Busselton

28th August 2020

Bridgetown

27th November 2020

Capel

MOTION:***THAT the meeting dates and venues be endorsed***

Moved	Cr I Earl	Seconded	Cr S Stanley	Carried
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13. NOTICES OF MOTION

Cr B Piesse has submitted the following notices of Motion.

1. In view of the identified high risk of Asian Swine Flu, should it enter the country, that the SWDC be requested to address the biosecurity and economic implications of not eradicating the feral pig population in WA with particular reference to the SWZ-WALGA footprint?
2. The Assistant Minister for Regional Development be asked to advise the SWZ – WALGA regarding the curtailment of the Building Better Region Fund.
3. At the next SWZ-WALGA meeting the Shire of Manjimup be asked to advise the Zone to present the rationale behind their proposition to remunerate volunteers

14. Closure

The President thanked members and visitors for their attendance and the Shire of Manjimup members and their staff for the hospitality extended to the Zone Delegates.

15. Attachments

Letter from WALGA regarding Family and Domestic Violence

Letter from Hon Minister regarding Bunbury Port Development

Letter from Department of Local Government, Sport and Cultural Industries – regarding Zone meeting input

The following have been circulated separately

Framework for Assessment Refer Item 7.3

Database Search Refer Item 7.3

Threatened Fauna Refer Item 7.3

Conservation Act Requirements Refer Item 7.3

SWZ Constitution



10 September 2019

Our Ref: 05-086-03-0004 MM

Mr Eliot Fisher
Executive Officer
South West Country Zone
9 Lisa Road
AUSTRALIND WA 6233

Dear Eliot

FAMILY AND DOMESTIC VIOLENCE – SOUTH WEST COUNTRY ZONE

At the 22 March 2019 South West Country Zone meeting it was resolved that:

1. The SWZ request WALGA to begin to develop an advocacy position on family and domestic violence.
2. A sector working group is formed to guide the consultation process and a state wide forum be held to raise awareness of the issue within the sector
3. A formal request be made that Our Watch and other key stakeholders are invited to present to the sector.

In response to this request, WALGA has confirmed that the Chief Executive Officer of Our Watch will make a formal presentation at the Local Government and Mental Health Forum on Monday, 11 November 2019. The presentation by Our Watch will focus on family and domestic violence and the link to mental health. The event aims to provide guidance and information on programs and policies that will help Local Governments to address mental health in local communities. The Mental Health Commission and the WA Association of Mental Health will also make presentations at this event. I encourage you to consider attending this event, or ensuring that a representative from the South West Zone is in attendance. Registration for this event is essential through the event section of the WALGA website.

In addition, WALGA has released a survey for Local Governments to complete on the role of Local Governments in Family and Domestic Violence. The aim of this survey is to collect feedback from Local Governments on current local initiatives being implemented and to determine the actions that WALGA should take. The results from the survey will assist WALGA with developing an advocacy position on family and domestic violence. The survey closes on Friday, 4 October 2019.

WALGA is also aware that the Department of Communities is progressing the State Strategy to address Family and Domestic Violence. WALGA has been liaising with the Department regarding the timing for the release of this Strategy and once this has been released WALGA will respond in the form of an advocacy submission.

*Emailed
Tania + Julie
+ CEO's
12/9/19*

ONE70
LV1, 170 Railway Parade, West Leederville, WA 6007
PO Box 1544, West Perth, WA 6872
T: (08) 9213 2000 F: (08) 9213 2077 info@walga.asn.au
www.walga.asn.au

If you would like to discuss this further I encourage you to contact the Senior Policy Advisor, Community, Marissa MacDonald on 9213 2074 or email mmacdonald@walga.asn.au

Yours sincerely



Nick Sloan
Chief Executive Officer



Hon Alannah MacTiernan MLC
Minister for Regional Development; Agriculture and Food; Ports;
Minister Assisting the Minister for State Development, Jobs and Trade

Our ref: 64-13252

Mr Elliot Fisher
Executive Officer
WA Local Government Association – South West Zone
9 Lisa Road,
AUSTRALIND WA 6233

Dear Mr Fisher

BUNBURY PORT DEVELOPMENT

Thank you for your letter dated 31 July 2019 regarding Bunbury Port development.

I am pleased to note the collaboration taking place with Western Australian Local Government Association (WALGA) South West Zone member Councils and the strong support for the role of Bunbury Port.

The Westport Taskforce investigated 25 possible future port and supply chain options during the first multi-criteria analysis (MCA-1), four of which focused on Bunbury Port. The results of MCA-1 were recently announced and include three stand-alone Kwinana and two shared Fremantle-Kwinana options.

Although it is not featured in the Westport shortlist, the McGowan Government sees Bunbury Port play a growing role in the handling of freight for Western Australia. Building on preliminary work by Westport, the Department of Transport (Transport) is now developing a South West Supply Chain Strategy, identifying strategic freight opportunities for the region. Transport has held initial meetings in Bunbury, including the City of Bunbury. The draft strategy is expected to be completed by late 2019.

The State Government will continue to work closely with key stakeholders, including WALGA's members, to identify potential infrastructure projects and policy measures that could help to realise Bunbury Port's potential as a vibrant trade and employment centre for the future.

Yours sincerely

HON ALANNAH MACTIERNAN MLC
MINISTER FOR REGIONAL DEVELOPMENT; AGRICULTURE AND FOOD; PORTS
MINISTER ASSISTING THE MINISTER FOR STATE DEVELOPMENT,
JOBS AND TRADE

17 SEP 2019

Level 11, Dumas House, 2 Havelock Street, West Perth, Western Australia 6005
Telephone: +61 8 6552 6200 Fax: +61 8 6552 6201 Email: Minister.MacTiernan@dpc.wa.gov.au



Department of
**Local Government, Sport
and Cultural Industries**

Our ref 19-1553
Enquiries Liz Toohey
Phone 9492 9736
Email Liz.toohey@dlgsc.wa.gov.au

Mr Eliot Fisher
Executive Officer
South West Country Zone
9 Lisa Road
AUSTRALIND WA 6233

Dear Mr Fisher,

WALGA ZONE MEETINGS

The Department of Local Government, Sport and Cultural Industries (DLGSC) has been involved in the WA Local Government Association (WALGA) Zone meetings for many years and values the opportunity to attend the 17 bimonthly meetings across the state. These meetings are a wonderful way of building relationships, sharing information and hearing about local issues and opportunities.

As you would be aware, the machinery of government changes that commenced in 2017, resulted in 34 agencies combining to make 11. As a result, the Department of Local Government, Sport and Cultural Industries was created and includes the following business areas:

- Local Government – Minister Templeman
- Culture and the Arts – Minister Templeman
- Sport and Recreation – Minister Murray
- Office of Multicultural Interests – Minister Papalia
- Racing Gaming and Liquor – Minister Papalia
- Aboriginal History Unit - Minister Wyatt

Part of the department's role is to oversee the State Local Government Partnership Agreement between the Government of Western Australia, WALGA and Local Government Professionals WA. This partnership acknowledges the valuable role local government plays and the Government's commitment to partnering with local government to support the community.

For the department to be responsive to your Zone, we are seeking your feedback on what the role of the department should be and the type of information your Zone would like to receive. We can provide information relating to the business areas above or source information from across state government more broadly.

Gordon Stephenson House, 140 William Street
PO Box 8349 Perth Business Centre, WA 6849
Telephone (08) 6552 7300
Email info@dlgsc.wa.gov.au
Web www.dlgsc.wa.gov.au

Our initial thoughts for your consideration:

- the department to provide a 20-minute presentation at the first or second meeting of 2020 on relevant key projects;
- Zone secretariats allow 10 minutes for the department on the agenda to provide a brief update and time for discussion around key issues and opportunities for your Zone; and
- at each Zone meeting, members provide the department with topics or presentations they would like to receive at the next meeting, either from DLGSC or other state government agencies.

Please provide your feedback to Liz Toohey, Manager Local Government, Policy and Engagement on 9492 9736 or liz.toohey@dlgsc.wa.gov.au by Friday 6 December 2019. This will allow time to prepare for 2020.

I would like to thank you for your commitment to local government and I look forward to continuing to work together in 2020.

Yours sincerely



Duncan Ord OAM
Director General

6 November 2019

