# Template LPP

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| Title | Policy Name | Council Logo |
| Policy Number | LPP #.## |

**1.0 Citation**

This is a Local Planning Policy prepared under Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015. This Policy may be cited as Local Planning Policy #.## - \*\*Insert Policy Name\*\*.

**2.0 Introduction**

Outline the background and provide a brief introductory statement. This part can help frame the LPP and link it back to the strategic or statutory rational for the policy.

**3.0 Objectives**

Objectives should be written in dot points and begin with the infinitive form of the verb. For example:

* To enable….
* To promote….
* To protect….
* To preserve….
* To ensure….

**4.0 Applications subject of this Policy**

Outline what areas or classes of development are subject of the LPP. Where this is shown as a map it may be placed in this part or as an attachment. This part should be written in clear and concise language, and the use of dot points is recommended. For example:

* ‘This Policy applies to all bed and breakfast accommodation within a residential zone and in non-residential zones’, or
* ‘This Policy applies to all multiple dwellings within a Residential Zone’ or
* ‘An application for approval to commence development (planning approval) is required for:’ (use this where there are multiple classes of development subject to the LPP with varying requirements.)

**5.0 Application requirements**

Clearly articulate expectations of applicants when lodging development applications relevant to this LPP. This part should be written in clear and concise language, and the use of dot points is recommended.

**6.0 Policy statement**

**6.1 Acceptable development provisions**

The nature of the LPP will determine how this part is structured. This section may include general provisions that apply to all proposals, as well as specific provisions that apply to one or more classes of development.

**6.2 Variations**

Outline the expectation of the Local Government where a proposal does not meet the requirements of the acceptable development provisions. For example:

* ‘Applications seeking variations to this Policy shall be determined in accordance with the objectives of this Policy’,
* ‘Applications seeking variations shall be determined in accordance with the objectives of this Policy and may require consultation in accordance with this Policy’

**7.0 Consultation**

Outline consultation requirements. Where the Local Government has a procedure or LPP that addresses this matter, make reference to it. For example:

* In some instances, Council may require neighbour consultation before determining whether to approve a use or not,
* For applications that do not comply with the acceptable development provisions contained within this Policy, Council may require that the adjoining neighbour is consulted,
* Applications for \*\*insert land use\*\* will be required to be advertised. Such advertising is to be undertaken in line with the Councils \*\*insert name of advertising LPP\*\* or procedure.

**There may be situations where specific consultation requirements may be more appropriate to place within the Policy Statement (Development Requirement) section of an LPP.**

**8.0 Definitions**

This part can be removed if no definitions are included in the LPP.

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| Responsible Business Unit |  |
| LPP Category | As per part 4 of this Guide |
| Public Consultation | Yes/No |
| Adoption Date | ##/##/#### |
| Next Review Date | ##/##/#### |
| Reference Number (Internal purposes) |  |